



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools
Division Superintendent**

INTER-OFFICE MEMORANDUM
OSDS-IM-2022- 34

TO : **DR. RACHEL B. PICARDAL**
Chief, SGOD
This Office

FROM : *Senen Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **DESIGNATION AS OFFICE-IN-CHARGE (OIC)**

DATE : 27 May 2022

In view of my attendance (together with the three (3) OIC-ASDSs) to the Philippine Association of Schools Superintendents National Convention on June 1-3, 2022 at Baguio Teachers Camp, Baguio City, you are hereby directed to take charge of this Office on May 30 to June 3, 2022.

As **OFFICE-IN-CHARGE**, you are authorized to sign travel/s and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.

You shall sign papers in the following manner:

For the Schools Division Superintendent:

RACHEL R. PICARDAL, EdD
Chief, SGOD
Office-In-Charge

For your information and guidance.

SPP/APA-FCL-NLR/OSDS/SPP/bing
27 May 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

MAY 27 2022