



Republic of the Philippines
Department of Education

02-0342
17 FEB 2022



AUTHORITY TO TRAVEL

CONTROL NO.

156

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Date of Filing	February 16, 2022
Name	ESTERLITO B. MAGALLANES
Position/Designation	Administrative Assistant II
Permanent Station	DIVISION OFFICE.
Purpose of Travel	To assist in the conduct of Ocular Inspection of Completed Projects; Secure documents pertaining to Covid-19, DRRM, GAD and Senior Citizen to Guihulngan City Division and Bais City Division.
Activity Organized/ Sponsored by	
Period Covered (inclusive of Travel Time)	February 21-24, 2022
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Guihulngan City and Bais City, Negros Oriental
Expenses Covered	Transportation/per diem & other incidental expenses (subject to the usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE/local funds
Recommending Approval:	Approved:
 LANI B. YURONG Administrative Officer V	 SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent
Date: _____	Date: <u>2/16/2022</u>