



Republic of the Philippines  
Department of Education

RECEIVED  
NO. 022-0608  
DATE 15 MAR 2022  
BY  
REGIONS SECTION

## AUTHORITY TO TRAVEL

**CONTROL NO.**

380

**REGION:** 7  
**BUREAU/DIVISION/SCHOOL:** NEGROS ORIENTAL

**Date of Filing**

March 15, 2022

**NAME & Designation**

1. DR. CARMELITA A. ALCALA -EPS
2. MRS. JENITH C. CABAJON -EPS
3. MR. FRANCIS AUSTERO -EPS-ALS

**Permanent Station**

SDO Negros Oriental

**Purpose of Travel**

School Monitoring in Tayasan Districts 1 & 2

**Activity Organized/ Sponsored by**

DcpEd Division of Negros Oriental

**Period Covered**  
*(Inclusive of Travel Time)*

March 18, 2022

**Please Check**

- Official Business       Official Time

**Venue/Destination**

Tayasan District 1 & Tayasan District 2

**Expenses Covered**

Transportation & other incidental expenses  
(subject to the usual accounting and auditing rules and regulations)

**Fund Source**  
*(Pap Code/...)*

Division MOOE/Local Funds


**Recommending Approval:**

  
**NILITA L. RAGAY, Ed D**  
OIC-ASDS

Date: \_\_\_\_\_

**Approved:**

**For the Schools Division Superintendent:**

  
**NILITA L. RAGAY, Ed D**  
OIC, Office of the Asst. Schools Division Superintendent  
Office-In-Charge

Date: 3/15/2022