



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**BIDS AND AWARDS COMMITTEE (BAC)**

**BAC Minutes**

**MINUTES OF THE MEETING**

**No. 11, s. 2022**

**PRE-BID CONFERENCE**

Negotiated Procurement: CY 2021 Procurement of Technical-Vocational-Livelihood (TVL) Learning Tools and Equipment

Lot 2 – Illustration; Technical Drafting; and Contact Center NC II

**10:00 AM; January 19, 2022**

**3<sup>rd</sup> Floor Division Conference Hall, Deped Division of Negros Oriental**

**I. ATTENDANCE**

Present:

Face-to-Face

1. Dr. Joelyza M. Arcilla	Chairperson
2. Dr. Rachel B. Picardal	Vice-Chairperson
3. Dr. Carmelita A. Alcala	Regular Member
4. Dr. Antonio B. Baguio Jr.	Regular Member
5. Mrs. Dae P. Habalo	Regular Member
6. Dr. Karl T. Credo	Alternate Member
7. Mr. Arnold R. Jungco	Alternate Member
8. Mr. Dennis Charl F. Andalajao	Alternate Member
9. Dr. Renante A. Juanillo	TWG Chairperson
10. Dr. Regina Clarina Empeso	TWG Member
11. Mr. Allan Tabio	TWG Member
12. Ms. Irene Cecilia Elemia	Secretariat Member
13. Ms. Ivone Marie M. Villafranca	Secretariat Member
14. Mr. Andrie P. Amor	Secretariat Member

Virtual:

15. Dr. Donre B. Mira	Alternate Member
16. Mrs. Karla P. Antonio	Secretariat Chairperson
17. Dr. Ruby Jean EM Bidaure	Secretariat Member
18. Ms. Amabel Herrera	Secretariat Member
19. Mr. Jesse John Pagasian	Secretariat Member
20. Mr. Meracid Jumawan	Rep. Acelogic Computer Solutions

**II. CALL TO ORDER**

The meeting started with a prayer and a nationalistic song.

BAC Secretariat Member, Mr. Andrie P. Amor introduced the attendees: BAC Members, BAC Alternates, BAC Secretariat, BAC TWG Members and prospective bidder attending in person and in virtual.

Having five (5) BAC Regular Members physically present, a quorum was established.

Dr. Joelyza M. Arcilla, Chairperson of the Bids and Awards Committee (BAC), and presiding officer called the meeting to order at 10:05 AM.

**III. PRE-BID CONFERENCE**

BAC Chairperson Dr. Joelyza M. Arcilla requested BAC Vice-Chairperson Dr. Rachel B. Picardal to read the Technical Specifications.

BAC Vice-Chairperson Dr. Rachel B. Picardal made a clarification that item number 1 “Computer with Table and Chair” was a typographical error and it is only “Computer Table and Chair.”





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Dr. Rachel B. Picardal reiterated to the prospective bidders to follow the checklist of Technical and Financial Documents to avoid disqualification. She also said that the BAC will honor the receipt of Business Permit for the year 2022.

**III. ADJOURNMENT**

There having no other matters and concerns, BAC Regular Member Mrs. Dae P. Habalo moved to adjourn the meeting and was seconded by BAC Alternate Member Dr. Karl T. Credo.

The meeting was adjourned at 10:20 AM.

Prepared by:

**IVONE MARIE M. VILLAFRANCA**  
BAC Secretariat Member

Checked and attested by:

**KARLA P. ANTONIO**  
BAC Secretariat Chairperson

Noted:

**JOELYZA M. ARCILLA EdD, CESE**  
BAC Chairperson