



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

BIDS AND AWARDS COMMITTEE (BAC)

BAC Minutes

MINUTES OF THE MEETING

No. 12, s. 2022

PRE-BID CONFERENCE

Negotiated Procurment: CY 2021 Procurement of Technical-Vocational-Livelihood (TVL) Learning Tools and Equipment

Lot 3 – Agricultural Crop Production and Landscape Installation & Maintenance

10:30 AM; January 19, 2022

3rd Floor Division Conference Hall, Deped Division of Negros Oriental

I. ATTENDANCE

Present:

Face-to-Face

1. Dr. Joelyza M. Arcilla	Chairperson
2. Dr. Rachel B. Picardal	Vice-Chairperson
3. Dr. Carmelita A. Alcala	Regular Member
4. Dr. Antonio B. Baguio Jr.	Regular Member
5. Mrs. Dae P. Habalo	Regular Member
6. Dr. Karl T. Credo	Alternate Member
7. Mr. Arnold R. Jungco	Alternate Member
8. Mr. Dennis Charl F. Andalajao	Alternate Member
9. Dr. Renante A. Juanillo	TWG Chairperson
10. Dr. Regina Clarina Empeso	TWG Member
11. Mr. Allan Tabio	TWG Member
12. Ms. Irene Cecilia Elemia	Secretariat Member
13. Ms. Ivone Marie M. Villafranca	Secretariat Member
14. Mr. Andrie P. Amor	Secretariat Member

Virtual:

15. Dr. Donre B. Mira	Alternate Member
16. Mrs. Karla P. Antonio	Secretariat Chairperson
17. Dr. Ruby Jean EM Bidaure	Secretariat Member
18. Ms. Amabel Herrera	Secretariat Member
19. Mr. Jesse John Pagasian	Secretariat Member
20. Mrs. Roselle Zanoria	Rep. MESAM Trading

II. CALL TO ORDER

The meeting started with a prayer and a nationalistic song.

BAC Secretariat Member, Mr. Andrie P. Amor introduced the attendees: BAC Members, BAC Alternates, BAC Secretariat, BAC TWG Members and prospective bidder attending in person and in virtual.

Having five (5) BAC Regular Members physically present, a quorum was established.

Dr. Joelyza M. Arcilla, Chairperson of the Bids and Awards Committee (BAC), and presiding officer called the meeting to order at 10:35 AM.

III. PRE-BID CONFERENCE

BAC Chairperson Dr. Joelyza M. Arcilla requested BAC Vice-Chairperson Dr. Rachel B. Picardal to read the Technical Specification.

BAC Vice-Chairperson Dr. Rachel B. Picardal read the Technical Specifications of the project.



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Dr. Rachel B. Picardal reiterated to the prospective bidders to follow the checklist of Technical and Financial Documents to avoid disqualification. She also said that the BAC will accept receipt of Business Permit for the year 2022.

IV. ADJOURNMENT

There having no other matters and concerns, BAC Regular Member Dr. Antonio B. Baguio Jr. moved to adjourn the meeting and was seconded by BAC Regular Member Mrs. Dae P. Habalo.

The meeting was adjourned at 10:50 AM.

Prepared by:

IVONE MARIE M. VILLAFRANCA
BAC Secretariat Member

Checked and attested by:

KARLA P. ANTONIO
BAC Secretariat Chairperson

Noted:

JOELYZA M. ARCILLA EDD, CESE
BAC Chairperson