



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

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BAC Minutes
No. 20, s. 2022

**BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF THE MEETING
OPENING OF BIDS**

Procurement of Office Supplies for Quarter 1 & 2 of CY 2022
Lot 2 Common ICT Supplies & Devices
10:00 AM; February 7, 2022

3rd Floor Division Conference Room, DepEd Division of Negros Oriental

I. ATTENDANCE

Present:

- | | |
|-----------------------------------|------------------------------------|
| 1. Dr. Joelyza M. Arcilla | Chairperson |
| 2. Dr. Rachel B. Picardal | Vice-Chairperson |
| 3. Dr. Karl T. Credo | Alternate Member |
| 4. Dr. Ruby Jean EM Bidaure | Secretariat Member |
| 5. Ms. Amabel A. Hererra | Secretariat Member |
| 6. Ms. Ma. Irene Cecilia Elemia | Secretariat Member |
| 7. Ms. Ivone Marie M. Villafranca | Secretariat Member |
| 8. Mr. Ninonito D. Divino | TWG Member |
| 9. Mr. Alfredo Ticon | TWG Member |
| 10. Ms. Cristy Mae C. Tinambacan | Rep. Girl Scout of the Philippines |
| 11. Mr. Chad Nicolas Sanchez | Rep. Global Copier Trading |
| 12. Mr. Sunil Tanwani | Rep. Pink Ten Commercial |

Virtual:

- | | |
|-----------------------------------|-------------------------|
| 13. Dr. Carmelita A. Alcalá | Regular Member |
| 14. Mrs. Dae P. Habalo | Regular Member |
| 15. Mr. Dennis Charl F. Andalajao | Alternate Member |
| 16. Mr. Arnold R. Jungco | Alternate Member |
| 17. Dr. Renante A. Juanillo | TWG Chairperson |
| 18. Dr. Regina Empeso | TWG Member |
| 19. Mrs. Karla P. Antonio | Secretariat Chairperson |
| 20. Mr. Andrie P. Amor | Secretariat Member |
| 21. Mr. Jesse John Pagasian | Secretariat Member |

II. PRELIMINARIES

The Bids and Awards Committee (BAC) Chairperson Dr. Joelyza M. Arcilla, with the presence of the members of the BAC, TWG, Secretariat and the bidders closed the submission of the bid proposal at exactly 10:00 AM at 3rd Floor Division Conference Room, DepEd Negros Oriental.

III. CALL TO ORDER

The meeting started with a prayer followed by a salute to the nation.

BAC Secretariat Member, Ms. Ma. Irene Cecilia A. Elemia called the roll of BAC Regular Members, Alternate Members, TWG Members, Secretariat Members and bidders who attended the meeting physically and virtually.

Having three (3) BAC Regular Members physically present and four (4) attended virtually, a quorum was established.

54 Dr. Joelyza M. Arcilla, Chairperson of the Bids and Awards Committee (BAC), and
55 presiding officer called the meeting to order at 10:05 AM.

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57 **IV. OPENING OF BIDS**

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59 **Lot 2 – Common ICT Supplies & Devices**

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61 BAC Chairperson Dr. Joelyza M. Arcilla, BAC Vice-Chairperson Dr. Rachel B. Picardal
62 and Alternate Member, Dr. Karl T. Credo opened the submitted Bid Proposals of two (2)
63 bidders.

| NAME OF BIDDER/S | TOTAL BID AMOUNT | REMARKS |
|-----------------------|------------------|-----------------------------------------------------------|
| Pink Pen Commercial | Php 763,387.00 | Lowest Complying Bid |
| Global Copier Trading | Php 717,143.00 | Disqualified: Price Schedule is different from Bid Amount |

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65
66 BAC Vice-Chairperson Dr. Rachel B. Picardal together with the BAC found out that
67 Global Copier Trading is disqualified for the reason that upon the computation of their
68 Price Schedule, it is different from Bid Amount.

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70 No concerns were raised in the Bid Proposals during the assessment of the documents
71 submitted.

72
73 The evaluation of the requirements ended at 10:37 AM.

74
75 BAC Chairperson Dr. Joelyza M. Arcilla, read the Abstract of Bids (As Read) as soon as
76 the assessment was completed for the submitted Bid Proposal.

77
78 BAC Chairperson Dr. Joelyza M. Arcilla declared Pink Pen Commercial as the lowest
79 complying bidder subject for Bid Evaluation and Post Qualification.

80
81 BAC Chairperson Dr. Joelyza M. Arcilla informed the Representative of Pink Pen
82 Commercial to contact BAC Secretariat Member and Supply Officer Dr. Ruby Jean
83 Bidaure for further instructions and schedules of the next activities.


84
85 **V. ADJOURNMENT**

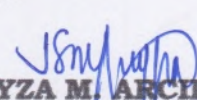
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87 There having no other matters and concerns, BAC Alternate Member Dr. Karl T. Credo
88 moved to adjourn the meeting and was seconded by BAC Vice-Chairperson Dr. Rachel
89 B. Picardal.

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91 The meeting was adjourned at 10:46 AM.

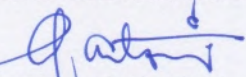
92
93 Prepared by:

Noted:

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95 
96 **IVONE MARIE M. VILAFRANCA**
97 BAC Secretariat Member


98 **JOELYZA M. ARCILLA EdD**
99 BAC Chairperson

100 Checked and attested by:

101
102 
103 **KARLA P. ANTONIO**
104 BAC Secretariat Chairperson