



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**BIDS AND AWARDS COMMITTEE (BAC)  
MINUTES OF THE MEETING  
PRE-BID CONFERENCE**

**BAC Minutes  
No. 22, s. 2022**

Procurement of 10% Allocation of CY 2022 BEFF School Furniture Program for  
San Jose Provincial High School, San Jose Negros Oriental

**10:30 AM; February 23, 2022**

**3<sup>rd</sup> Floor Division Conference Hall, Deped Division of Negros Oriental**

**I. ATTENDANCE**

Present:

Face-to-Face

1. Dr. Rachel B. Picardal	Vice-Chairperson
2. Dr. Antonio B. Baguio Jr.	Regular Member
3. Mrs. Dae P. Habalo	Regular Member
4. Dr. Dan P. Alar	Regular Member
5. Dr. Donre B. Mira	Alternate Member
6. Mr. Arnold R. Jungco	Alternate Member
7. Dr. Renante. A Juanillo	TWG Chairperson (Goods)
8. Engr. Philip Tubog	TWG Chairperson (Infrastructure)
9. Engr. Wendy L. Balzano	TWG Member
10. Engr. Monica P. Abadines	TWG Member
11. Engr. Einstein T. Cimafranca	TWG Member
12. Mr. Desiderio T. Quitoy Jr.	TWG Member
13. Dr. Ruby Jean EM Bidaure	Secretariat Member
14. Ms. Irene Cecilia Elemia	Secretariat Member
15. Ms. Ivone Marie M. Villafranca	Secretariat Member
16. Mr. Jesse John Pagasian	Secretariat Member
17. Mr. Andrie P. Amor	Secretariat Member
18. Mr. Cres Sevileno	Rep. Lu Furniture

Virtual:

19. Dr. Joelyza M. Arcilla	Chairperson
20. Dr. Marcelo K. Palispis	
21. Dr. Carmelita A. Alcala	Regular Member
22. Mr. Dennis Charl F. Andalajao	Alternate Member
23. Mrs. Karla P. Antonio	Secretariat Chairperson
24. Ms. Amabel Herrera	Secretariat Member
25. Ms. Zhelle Maladiona	Rep. Top Asia Furniture
26. Ms. Roselyn Joy Billiones	Rep. Handicapped Persons Producers Cooperative
27. Representative from Andales Furniture	

**II. CALL TO ORDER**

The meeting started with a prayer and a nationalistic song.

BAC Secretariat Member, Ms. Ma. Irene Cecilia Elemia introduced the attendees: BAC Members, BAC Alternates, BAC Secretariat, BAC TWG Members and prospective bidders attending in person and in virtual.

Having four (4) BAC Regular Members physically present and two (2) attended virtually, a quorum was established.





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54 Dr. Rachel B. Picardal, Vice-Chairperson of the Bids and Awards Committee (BAC), and  
55 presiding officer called the meeting to order at 10:40 AM.

56  
57 **III. PRE-BID CONFERENCE**

58  
59 BAC Vice-Chairperson Dr. Rachel B. read the Invitation to Bid and Technical  
60 Specification. She announced that the Approved Budget Contract (ABC) for this project  
61 is Php 706,950.00 and the Opening of Bids will be on March 7, 2022 at 10:30 AM at 3<sup>rd</sup>  
62 Floor Division Conference Room.

63  
64 Dr. Rachel B. Picardal reiterated to the prospective bidders to carefully follow the  
65 checklist of Technical and Financial Documents to avoid disqualification.

66  
67 Engr. Philip Tubog gave an additional information on the project. There are options in  
68 the Learner's Table – E-Bamboo & Steel or Wood and Steel. For Learner's Chair – E-  
69 Bamboo & Steel or HDPE & Steel. However, in the Teacher's Table there is only one  
70 option it should be Wood & Steel, and for its Chair – HDPE & Steel.

71  
72 A representative from Lu Furniture, Mr. Cres Sevileno asked if it is possible to have  
73 wood and steel combination for the Learner's Chair.

74  
75 Vice-Chairperson Dr. Rachel B. Picardal said that it is not included in the Technical  
76 Specification.

77  
78 Engr. Monica Abadines said that the Technical Specification is based on the plan from  
79 Central Office. They cannot decide if wood and steel combination can be used.

80  
81 Vice-Chairperson Dr. Rachel B. Picardal said we will just follow on the specification  
82 given by the Central Office and will clarify if wood and steel combination for Learner's  
83 Chair can be used.


84  
85 Ms. Zhelle Maladiona, Rep. Top Asia Furniture asked if DOST Certificate is required.

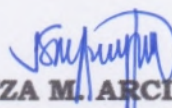
86  
87 Vice-Chairperson Dr. Rachel B. Picardal said that they will meet with the BAC and  
88 decide to issue a Bid Supplement on DOST Certification, if necessary.

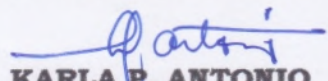
89  
90 **IV. ADJOURNMENT**

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92 There having no other matters and concerns, BAC Regular Member Dr. Dan P. Alar  
93 moved to adjourn the meeting and was seconded by BAC Alternate Member Mr. Arnold  
94 R. Jungco.

95  
96 The meeting was adjourned at 11:05 AM.

97  
98 Prepared by:   
99  
100 **IVONE MARIE M. VILAFRANCA**  
101 BAC Secretariat Member

Noted:   
**JOELYZA M. ARCILLA EdD, CESE**  
BAC Chairperson

102  
103  
104 Checked and attested by:  
105  
106   
107 **KARLA P. ANTONIO**  
108 BAC Secretariat Chairperson