



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

BAC Minutes  
No. 5, s. 2022

**BIDS AND AWARDS COMMITTEE (BAC)**  
**MINUTES OF THE MEETING**  
**OPENING OF BIDS**

Early Procurement on Various Training for 1<sup>st</sup> & 2<sup>nd</sup> Quarter of CY 2022  
Lot 5 – HRTD Live out Training/Seminar  
**2:15 PM; January 3, 2022**  
**3<sup>rd</sup> Floor Division Conference Room, DepEd Division of Negros Oriental**

**I. ATTENDANCE**

Present:

|                                    |                                   |
|------------------------------------|-----------------------------------|
| 1. Dr. Joelyza M. Arcilla          | Chairperson                       |
| 2. Dr. Carmelita A. Alcala         | Regular Member                    |
| 3. Dr. Antonio B. Baguio Jr.       | Regular Member                    |
| 4. Dr. Dan P. Alar                 | Regular Member                    |
| 5. Mrs. Dae P. Habalo              | Regular Member                    |
| 6. Mr. Dennis Charl F. Andalajao   | Alternate Member                  |
| 7. Mr. Arnold R. Jungco            | Alternate Member                  |
| 8. Dr. Donre B. Mira               | Alternate Member                  |
| 9. Mrs. Karla P. Antonio           | Secretariat Chairperson           |
| 10. Dr. Ruby Jean EM Bidaure       | Secretariat Member                |
| 11. Ms. Amabel A. Hererra          | Secretariat Member                |
| 12. Ms. Ma. Irene Cecilia Elemia   | Secretariat Member                |
| 13. Ms. Ivone Marie M. Villafranca | Secretariat Member                |
| 14. Mr. Andrie P. Amor             | Secretariat Member                |
| 15. Mr. Jesse John Pagasian        | Secretariat Member                |
| 16. Dr. Regina E. Empeso           | TWG Member                        |
| 17. Ms. Rowena Macabingquil        | Rep. Plaza Maria Luisa Suites Inn |
| 18. Ms. Fiona R. Amistoso          | Rep. Plaza Maria Luisa Suites Inn |
| 19. Ms. Helen Valiente             | Rep. Southview Hotel              |
| 20. Mr. Jason Chan                 | Rep. Southview Hotel              |

Virtual:

|                       |                         |
|-----------------------|-------------------------|
| 21. Ms. Rosela Abiera | Technical Working Group |
|-----------------------|-------------------------|

**II. PRELIMINARIES**

The Bids and Awards Committee (BAC) Chairperson Dr. Joelyza M. Arcilla, with the presence of the members of the BAC, TWG, Secretariat and the bidders closed the receipt of the bid proposals at exactly 2:15 PM at 3<sup>rd</sup> Floor Division Conference Room, DepEd Negros Oriental.

**III. CALL TO ORDER**

The meeting started with a prayer followed by a salute to the nation.

BAC Secretariat Chairperson, Ms. Ma. Irene Cecilia A. Elemia called the roll of BAC Regular Members, Alternate Members, TWG Members, Secretariat Members who attended the meeting physically and virtually.

Having five (5) BAC Regular Members physically present, a quorum was established.

Dr. Joelyza M. Arcilla, (BAC) Chairperson, and presiding officer called the meeting to order at 2:20 PM.



55 **IV. OPENING OF BIDS**

56  
57 **Lot 5 – HRTD Live out Training/Seminar**

58  
59 BAC Chairperson Dr. Joelyza M. Arcilla, together with the BAC Regular Members, Dr.  
60 Carmelita A. Alcala, Dr. Antonio B. Baguio Jr., Dr. Dan P. Alar and Mrs. Dae P. Habalo  
61 opened the submitted Bid Proposals of two (2) bidders.  
62

| NAME OF BIDDER/S   | TOTAL BID AMOUNT | REMARKS              |
|--|------------------|----------------------|
| PH & HK Family Corporation Doing Business under the names and styles of Southview Hotel and Southview Restaurant | Php 2,793,252.00 | Complying Bid        |
| Plaza Maria Luisa Suites Inn   | Php 2,482,495.00 | Lowest Complying Bid |

63  
64 No concerns were raised in the Bid Proposals during the assessment of the documents  
65 submitted.

66 The evaluation of the requirements ended at 2:45 PM.

67  
68 BAC Chairperson Dr. Joelyza M. Arcilla, read the Abstract of Bids (As Read) as soon as  
69 the assessment was completed for the submitted Bid Proposals.

70  
71 BAC Chairperson Dr. Joelyza M. Arcilla declared Plaza Maria Luisa Suites Inn as the  
72 Lowest Complying Bidder for Early Procurement on Various Training for 1<sup>st</sup> & 2<sup>nd</sup>  
73 Quarter of CY 2022 Lot 5 – HRTD Live out Training/Seminar subject to Bid Evaluation  
74 and Post Qualification.

75  
76 BAC Chairperson Dr. Joelyza M. Arcilla informed the Representative of Plaza Maria  
77 Luisa Suites Inn to contact BAC Secretariat Member and Supply Officer Dr. Ruby Jean  
78 Bidaure for further instructions and schedules of the next activities.

79  
80 **V. ADJOURNMENT**

81  
82 There having no other matters and concerns, BAC Regular Member Carmelita A. Alcala  
83 moved to adjourn the meeting and was seconded by BAC Regular Member Dr. Dan P.  
84 Alar.

85 The meeting was adjourned at 2:50 PM.

86  
87 Prepared by:

88  
89 **IVONE MARIE M. VILAFRANCA**

90 BAC Secretariat Member

91  
92 Checked and attested by:

93  
94   
95 **KARLA P. ANTONIO**

96 BAC Secretariat Chairperson

97  
98  
99 Noted:

100  
101   
102 **JOELYZA M. ARCILLA EdD**

103 BAC Chairperson