



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

07 MAR 2022

DIVISION MEMORANDUM

NO. 187 s.2022

FOUR- DAY TRAINING OF TRAINERS (TOT) FOR COORDINATORS & SELECT SCHOOL HEADS ON PEDAGOGIES & APPROACHES ON BASIC LITERACY FOR MTB-MLE/KINDERGARTEN/SPED

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Others Concerned

1. This Office, through the Curriculum Implementation Division, will conduct a Four-Day Training of Trainers for Coordinators & Select School Heads on Pedagogies & Approaches on Basic Literacy for MTB-MLE/Kindergarten/SPED on March 22-25, 2022 at Southview Hotel, Banilad, Dumaguete City.
2. The activity aims to:
 - a. develop understanding on the reading readiness skills;
 - b. capacitate teachers with relevant approaches in teaching reading readiness;
 - c. simulate in production of letter sound/Phonemic awareness
3. Participants of this training are all MTB-MLE Coordinators and support staff.
4. Participants are required to be in the venue before 8:00 in the morning and are required of the mandatory wearing of facemasks, compliance of all required health and safety protocols is also enjoined.
5. Public District Supervisors/DICs are required to make and issue **Travel Order** to their participants during the said Training.
6. Breakfast will be served at 7:00 to 7:30 in the morning only.
7. Meals and snacks (3 meals and 2 snacks) shall be charged against HRTD funds while travel / incidental expenses incurred are chargeable against local/School/District MDOE subject to the usual accounting and auditing rules and regulations.
8. For your information and guidance

SPP Paulin

SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

3/4/22

SPP/MKP-JMA/CID/NER/kys

March 7, 2022



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