



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
 Superintendent**

03 APR 2021

DIVISION MEMORANDUM  
 No. 189, s. 2022

To: Assistant Schools Division Superintendent  
 Chief, CID and SGOD  
 Education Program Supervisors/ Division Coordinators  
 Public Schools District Supervisors/ District In-Charge  
 All Others Concerned

**SCHEDULE of VIRTUAL INTERVIEW & SUBMISSION OF VIDEO-RECORDED  
 TEACHING AND SKILL DEMONSTRATION OF TEACHER APPLICANTS in  
 KINDERGARTEN, ELEMENTARY, JUNIOR & SENIOR HIGH SCHOOLS  
 for SY 2022-2023**

1. This office announces the schedule of **virtual interview** and submission of **ten-minute video-recorded** teaching and skill demonstration of teacher applicants in Kindergarten, Elementary, Junior and Senior High Schools as follows:

Activity	Date	Venue
1. Submission of letter of intent for the retention of scores (obtained during the <b>2021-2022 ranking only</b> ) in the <b>interview and demo</b> (teaching & skill) only, addressed to the Schools Division Superintendent	April 4, 2022	Division office
2. Virtual interview	April 19-21, 2022	googlemeet.com/zoom
3. Submission of video-recorded teaching & skill demonstration	April 11, 2022 April 18, 2022	District Office Division office thru the PSDS

2. Applicants who opt to retain their scores in the interview, demonstration in teaching and skill obtained during the 2021-2022 ranking (**only**) shall submit documentary evidence to determine the justifiability of the request for the applicants to be given consideration. This shall be expressed thru a letter addressed to the Schools Division Superintendent on the specified date. Interview and demonstration scores obtained prior to the 2021-2022 ranking shall no longer be allowed to be retained.
3. All teacher applicants who submit for virtual interview are requested to download the **google meet or zoom application** and keep posted through their mobile phone for further instructions. The link will be texted thru their given phone number by the interviewers.



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-0667 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

4. Thus, all the applicants who have changed their mobile number other than the ones found in their PDS are advised to inform this office on their new contact number for the link on or before April 4, 2022. They are requested to secure strong internet connection on the day of the interview and shall apply their 21<sup>st</sup> century skills in complying the process.
5. For the teaching and skill demonstration, applicants are instructed to **video-record** their **teaching demonstration** for ten (10) minutes only from the start of the lesson up to the closure. A soft copy of the detailed lesson plan shall also be submitted.
6. The **video-recorded teaching demonstration, skill demonstration**, and a **soft-copy of the detailed lesson plan** shall be placed in a **flash drive (usb)** putting the applicant's full name and grade level applied for as the **file name** which will be submitted to the district office on or before **April 11, 2022** and shall be submitted to the division office on or before **April 18, 2022** thru the District Supervisors.
7. The skill demonstration is only for those applicants who do not have TESDA National Certificate but have submitted a certificate of training/seminar for ten (10) or more days. The applicants shall prepare the materials needed on the skill to be demonstrated as indicated in the submitted certificate.
8. The Public Schools District Supervisors/In-Charge/Caretakers (PSDSs/DICs/CTs) are requested to disseminate this memo to all the district applicants, facilitate the checking of the applicants' file thru the District ICT coordinator, and acceptance of all video-recorded demonstrations to be placed in **external drive**, charged to the School MOOE/local funds. This will be submitted to the division office thru the office of the PSB committee chair.
9. Applicants who cannot submit for **online/virtual interview** on the assigned schedule **forfeit their chance for the interview** while those who cannot submit their **video-recorded teaching and skill demonstration** on the deadline shall not be accepted except in very justifiable cases and only upon submission of documentary evidence to determine the validity of the situation when they can be given consideration.
10. Please contact **Mrs. Conchita J. Tuin** thru her mobile phone at **09467155830** or **Mrs. Rina A. Duran** thru **09302136549** for inquiries, **only during office hours**.
11. Wide dissemination of this memorandum is desired.



**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent