



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

12 JAN 2022

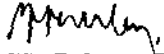
DIVISION MEMORANDUM

No. 22, s. 2022

**FUNDAMENTALS OF DATA MANAGEMENT AND REPORTING
USING SPREADSHEET TRAINING WORKSHOP**

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/ DICs
Elementary and Secondary School Heads
District ICT Coordinators
All Others Concerned

1. STRATONE, a NON-VAT company will conduct a training workshop on how to use Spreadsheet effectively.
2. The following are the objectives of the training:
 - a. Analyze relationships across information and data.
 - b. Organize your company's data in a more structured manner.
 - c. Select appropriate chart for every data presentation.
 - d. Learn to use Pivot table.
3. The registration fee is Php 2,900.00 that includes digital handouts, datasets, installer of the software, digital certificates (of participation, completion, and attendance), recording of the webinar, and the learning experience.
4. Interested participants are encouraged to register with this link:
<https://forms.gle/N6Qhca5C7uEGGned6>
5. Attached is the invitation letter.
6. For information and dissemination.


SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
11/12/2022

SPP/OSDS-ICT/RVG/gao



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DepEd Negros Oriental <negros.oriental@deped.gov.ph>

INVITATION: Fundamentals of Data Management and Reporting using Spreadsheet Training Workshop - February 5, 12 and 19, 2022

1 message

Data Science and Research Webinars (STRATOne) <datascience2@strat-onephils.com>

Mon, Dec 27, 2021 at 8:04 AM

To: "negros.oriental" <negros.oriental@deped.gov.ph>

Fundamentals of Data Management and Reporting using Spreadsheet Training Workshop - February 5, 12 and 19, 2022

Master the use of Spreadsheet (MS Excel). Spreadsheet has been an important tool across the academe, public and private sector. However, many are not using this tool effectively. In this training course, participants will learn how to manage and present their data efficiently. Spreadsheet are not being used solely for accounting and finance. It has too many capabilities such as data analysis and reporting.

Everyone in an organization uses Spreadsheet. Allow us (STRATONE), to train you on how to use Spreadsheet effectively.

Objectives:

- *Analyse relationships across information and data*
- *Organise your company's data in a more structured manner*
- *Analyse your data effectively using various techniques*
- *Select the appropriate chart for your data*
- *Learn how to use Pivot table*

Note: To access the course outline, description, and program of activities, click this link: <<https://drive.google.com/drive/folders/1uogysPiB9x_14g-5Zpyx_WxfgAIT08ZT?usp=sharing>>.

The registration fee of PHP2900.00 includes digital handouts, datasets, installer of the software, digital certificates (of participation, completion, and attendance), recording of the webinar, and the learning experience. OFFICIAL RECEIPTS will be provided upon payment. STRATONE is a NON-VAT company.

START One has been operating for a year now, catering to the market research and training requirements of BPOs, various government agencies, and academic institutions here in the country. The STRAT One (Strategic One Business Management Consultancy Firm) is an emerging business that provides world-class webinars, training, seminar, and conferences at an affordable price for the market. We believe that learning management, marketing, business strategy, data science, and research should be reasonable (the Philippines) to emerge as a leading business destination in the ASEAN. Moreover, STRAT One aims to democratize analytics here in the Philippines.

To register (copy-paste the link to your web browser): <<<https://forms.gle/N6Qhca5C7uEGGned6>>>

****Payment details:**

Account Name: Strategic One Business Management Consultancy Firm

Account Number: 3831-0043-38

Bank: Landbank of the Philippines (Alabang Business Center Branch)

Who should attend?

1. Government employees
2. Academicians who are doing and teaching research and statistics.
3. Private sectors, who wants to know alternative data analysis softwares that are FREE of charge.
4. Non-governmental organizations.
5. Students (undergraduate and graduate level).

Our workshop usually starts at 9:00AM, and conclude by 4:00PM daily. We are using ZOOM to deliver our workshops.

Thank you, and have a great year!

1/3/22, 8:20 AM

Department of Education Mail - INVITATION: Fundamentals of Data Management and Reporting using Spreadsheet Training ...

Regards,

STRAT One
Yakal Road, Tunasan, Muntinlupa City
Tel. no: 02-8-801-5903/09984604375