



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

APR 11 2022

DIVISION MEMORANDUM  
No. 306, s.2022

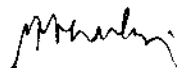
POSTING OF THE INITIAL RANK LIST FOR  
ADMINISTRATIVE ASSISTANT III & ADMINISTRATIVE AIDE I POSITIONS

TO: OIC-Asst. Schools Division Superintendents  
Chief Education Supervisors  
Education Program Supervisors/Coordinators  
Public Schools/Secondary Schools Administrators  
Teaching/Non-Teaching Personnel  
All others concerned

1. This is to inform the field that the initial Rank List for Administrative Assistant III & Administrative Aide I Positions will be posted at the Division Office Bulletin Board from April 8, 2022 to April 25, 2022.
2. Any concerns/clarifications will be sent through a letter addressed to the Schools Division Superintendent, attention: HRMPSB Chairperson, during the said dates only.

NILITA L. RAGAY, Ed.D.  
OIC-Assistant Schools Division Superintendent/CID CHIEF  
Division HRMPSB Chairperson

3. After the posting period, the HRMPSB will no longer entertain clarifications and concerns.
4. Immediate and wide dissemination of this memorandum is desired.

  
**SENEP PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

4/8/2022