



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

---

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM

No. 44, s. 2022

**DISSEMINATION OF REGIONAL MEMORANDUM NO. 0050 S. 2021 TITLED,  
“PREPARATIONS FOR THE IMPLEMENTATION OF THE EXPANDED PHASE OF  
FACE-TO-FACE CLASSES”**

TO: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/District-In-Charge  
All Others Concerned

1. This office informs the field of the Regional Memorandum No. 0050, s. 2021 titled, “Preparations for the Implementation of the Expanded Phase of Face-to-Face Classes”.
2. For more details, please see attached communications.
3. Immediate dissemination of this Memorandum is desired.

**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

1/20/2022

SPP/JMA-MKP-NLR/CID-NLR/rad  
January 20, 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph

21 JAN 2022



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

---

**Office of the Regional Director**

REGIONAL MEMORANDUM

No. \_\_\_\_\_ s. 2021

**PREPARATIONS FOR THE IMPLEMENTATION OF THE EXPANDED PHASE OF FACE-TO-FACE CLASSES**

TO : Schools Division Superintendents  
Public and Private School Heads  
All Others Concerned

1. Attached is DepEd Memorandum No. 085, s. 2021, dated December 9, 2021, from Sec. Leonor Magtolis Briones, Office of the DepEd Secretary entitled **"Preparations for the Implementation of the Expanded Phase of Face to Face Classes"**, contents of which are self-explanatory, for the information and guidance of all concerned.
2. For more details, please see attached memorandum.
3. Immediate dissemination of this Memorandum is desired.

  
**SALUSTIANO T. JIMENEZ, JD, EdD, CESO V**  
Director IV  
Regional Director

STJ/CAE/EBEJ/mfscalledo



---

Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
Telephone Nos.: (032) 231-1433; (032) 414-7399  
Email Address: region7@deped.gov.ph



Republic of the Philippines  
**Department of Education**

09 DEC 2021

DepEd MEMORANDUM  
No. **085**, s. 2021

**PREPARATIONS FOR THE IMPLEMENTATION OF THE EXPANDED PHASE  
OF FACE-TO-FACE CLASSES**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private School Heads  
All Others Concerned

1. The pilot implementation of the limited face to face classes for basic education commenced on November 15, 2021 and various dates thereafter. These schools underwent rigorous preparations in accordance with the standards set forth in the Department of Education (DepEd) and Department of Health (DOH) Joint Memorandum Circular (JMC) No. 1, s. 2021 or the ***Operational Guidelines on the Implementation of Limited Face to Face Learning Modality***. The assessment of the pilot implementation will provide insights and experience on implementing face-to-face classes while adhering to the minimum health and safety protocols to prevent the transmission of COVID-19.

2. Parallel to this, DepEd issued DepEd Memorandum No. 071, s. 2021 titled, **Preparations for the Pilot Face to Face, Expansion, and Transitioning to the New Normal**, which instructed schools to conduct self-assessment using the School Safety Assessment Tool (SSAT) to assess their readiness for face-to-face classes and to identify areas of support for the expansion of the implementation of face-to-face classes and towards the transition to the new normal.

3. As part of the further preparations for the implementation of the expanded phase of face-to-face classes targeted to commence in early 2022, **all public and private schools nationwide shall start preparations for face-to-face classes**. Specifically, the schools shall

- a. prepare all the requirements for the safe implementation of limited face to face classes in line with the standards set in DepEd-DOH JMC No. 1, s. 2021;
- b. set up the physical structures, WASH facilities and supplies, personal protective equipment (PPEs), health and safety protocols, learning materials, class programs, and human resource requirements as required in the JMC;
- c. conduct coordination meetings at the local level with concerned government agencies, partners and community members to discuss their respective participation in the limited face to face classes;
- d. secure free, prior and informed consent (FPIC) with necessary documentation **for schools in IP communities**;

- e. involve the community in the school reopening process and ensure local coordination mechanisms with Barangay Health Emergency Response Team (BHERT) and Local Government Units (LGUs) for referral system, contact tracing, school traffic management, disinfection, contingency, school lockdown, among others;
- f. coordinate with LGUs to fast-track vaccination of teachers, school personnel, and eligible learners and their household members;
- g. strengthen advocacy and campaign programs for vaccination of teachers, and eligible learners;
- h. adjust class programs according to their Alternative Work Arrangements (AWA) and conduct an orientation of teaching personnel on possible changes in their AWA;
- i. set up mechanisms to respond to mental health concerns of learners and teachers;
- j. plan for the orientation of learners, parents, guardians, teaching and non-teaching personnel, external stakeholders and LGU of the eligibility for participation, existing protocols, mechanisms, and procedures needed in conducting face to face classes. Orientation shall take place at least two weeks prior to the conduct of face to face classes to allow parents/guardians help children to mentally and emotionally adapt and cope with the transition. During the orientation, the school shall observe the health and safety protocols; and
- k. simulate the implementation protocols among school personnel to identify possible implementation issues and discuss possible scenarios during the actual conduct of face-to-face classes.

4. For private schools that intend to implement limited face-to-face classes, school administrators are requested to submit the following documents to the Office of the Regional Director:

- a. Letter of Intent addressed to the Regional Director stating the objectives, expected outcomes, and commitment to observe the minimum health and safety protocols as stipulated in DepEd-DOH JMC No.1, s. 2021;
- b. Implementation plan, including the timelines following the four components of the operational framework, namely: (i) Safe Operations, (ii) Teaching and Learning, (iii) Including the Most Marginalized, and (iv) Well-being and Protection;
- c. Contingency plan showing action points to address contingencies that might occur during implementation; and
- d. Accomplished SSAT showing compliance to all elements of the tool.

5. To support the preparations of the schools, the Regional Offices (ROs) and Schools Division Offices (SDOs) shall

- a. provide technical assistance to schools based on the gaps and challenges identified in the SSAT results of the schools;
- b. prepare an implementation plan for the conduct of limited face to face classes in their respective regions and schools divisions;
- c. mobilize resources to meet the health and safety standards and protocols;
- d. orient school heads, LGUs, and key officials on the standards of the implementation of face-to-face classes (for SDOs only);
- e. include the Health and Nutrition coordinator and IP Education coordinator in the composite team to provide technical assistance to schools on health and nutrition, and IP Education concerns, respectively;

- f. coordinate with LGUs to fast-track vaccination of teachers, school personnel, and eligible learners;
  - g. strengthen advocacy and campaign programs for vaccination of teachers, and eligible learners;
  - h. conduct training and technical assistance to ensure that protocols and standards are met prior to the opening of schools for face-to-face classes; and
  - i. ensure that schools are linked to appropriate government agencies for the establishment of their respective referral system.
6. The expanded phase shall already cover all grade levels from K to 12.
7. For clarifications and inquiries, please contact the **Face-to-Face Secretariat** at the DepEd Central Office with email address: [ps.od@deped.gov.ph](mailto:ps.od@deped.gov.ph).
8. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary



References:

DepEd Memorandum: Nos. 071 and 072, s. 2021

To be indicated in the Perpetual Index  
under the following subjects:

BASIC EDUCATION  
CAMPAIGN  
CHANGE  
CLASSES  
LEARNERS  
PROGRAMS  
REQUIREMENTS  
SCHOOLS  
TEACHERS