



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 495 s. 2022

**NEW COMPOSITION AND ASSIGNMENT OF THE REGIONAL
FIELD TECHNICAL ASSISTANCE TEAMS (RFTATs)**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Others Concerned

4. Attached is DepEd Regional Memorandum No. 0516, s. 2022 dated June 14, 2022 titled, ***“New Composition and Assignment of the Regional Field Technical Assistance Teams (RFTATs)”***, whose contents are self-explanatory.
5. For more details and information, please refer to the attached communication.
6. Immediate and wide dissemination of this Memorandum is desired.

For the Schools Division Superintendent:

6/20/22

MARCELO K. PALISPIS EdD

OIC, Assistant Schools Division Superintendent
Office In-Charge

SPP/MKP-JMA-NLR/SGOD/RA
June 20, 2022



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

REGIONAL MEMORANDUM
No. _____, s. 2022

**NEW COMPOSITION AND ASSIGNMENT OF THE REGIONAL FIELD TECHNICAL
ASSISTANCE TEAMS (RFTATs)**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
Regional Office (RO) Functional Division Chiefs
All Others Concerned

1. Pursuant to the mandate stipulated in the DepEd Rationalization Program, this Office accentuated the **New Composition and Assignment of the Regional Field Technical Assistance Teams (RFTATs)** to provide support and assistance to Schools Division Offices (SDOs).
2. For the guidance and reference of all concerned, please see the attached documents:
 - a. Enclosure No. 1 - New Composition and Assignment of RFTATs
 - b. Enclosure No. 2 - RFTAT Roles and Responsibilities
3. The schedule of Core RFTAT/RFTAT visits to SDOs, particularly during the Regional Monitoring, Evaluation, and Adjustment (RMEA), shall be disseminated in a separate Memorandum.
4. For the information and compliance of all concerned.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

STJ/CAE/FTAD/MGB/DFE



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ROLE	RESPONSIBILITIES
Team Leader	<ul style="list-style-type: none">• Lead in all the Regional Field Technical Assistance Teams (RFTAT) activities.• Ensure participation of all RFTAT members during the provision of Technical Assistance.• Manage the functioning of the TA team.• Facilitate the preparation of Quarter and Annual TA report.• Submit Quarter and Annual TA reports to FTAD for consolidation.• Provide the top management with relevant data on the assigned SDO.• Lead in the conduct of monitoring and evaluation of TA interventions provided.• Utilize data gathered to inform regional TA providers in aid of policy formulation.
Assistant Team Leader	<ul style="list-style-type: none">• Assist the Team Leader in all the Regional Field Technical Assistance Teams (RFTAT) activities.• Ensure participation of all RFTAT members during the provision of Technical Assistance.• Assist in managing the functioning of the TA team.• Collate and study all the needs of the SDOs and present the same to the client for possible relevant interventions.• Prepare and submit Quarter and Annual TA report to the Team Leader for approval.
Member	<ul style="list-style-type: none">• Provide support, coaching, and guidance to clients in the performance of their functions.• Regularly appraise clients on the status of their performance and to do their functions.• Provide the necessary information to the clients in the performance of their functions more effectively.• Provide motivation and encouragement to move forward and for continuous improvement.• Guide and help clients in planning, strategizing, implementing plans, and evaluating performance and accomplishments.• Share information regarding directions from higher management• Share information regarding the existence and/or availability of needed resources both from within and outside DepEd.• Offer client information on where to source the needed TA.• Give feedback, especially those coming from their clients for continuous improvement.• Prepare recommendations for policy formulation.



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Department of Education
REGION VII - CENTRAL VISAYAS

NEW COMPOSITION AND ASSIGNMENT OF THE REGIONAL FIELD TECHNICAL ASSISTANCE TEAMS (RFTATs)

Overall Team Leader: Dr. Salustiano T. Jimenez, Regional Director					
Assistant Overall Team Leader: Dr. Cristito A. Eco, Assistant Regional Director					
RFTAT NUMBER	TEAM LEADER	ASSISTANT LEADERS		MEMBERS	SDOs
1	BENJAMIN D. TIONGZON	GC Pepito	QAD	JB Abellaneda RB Gornia CJM Montenegro RJM Villamor	CLMD FD ASD ESSD CEBU CITY GUIHULNGAN SIQUIJOR
2	MARIA JESUSA C. DESPOJO	GGBancog DFEsmero	CLMD FTAD	BBSanchez RSYabo GBEspos JFNegapatan JMLibre	FD HRDD ESSD CLMD PPRD LAPULAPU DANAO BAYAWAN
3	TOMAS T. PASTOR	CSMiro EFPerfecio	QAD CLMD	JPOtero DCustodio JPJagdon JCSarsaba	CLMD FD ICT PPRD TALISAY MANDAUE DUMAGUETE
4	EMILIANO B. ELNAR, JR.	MLBryant RHCabotaje	QAD HRDD	QBSumampong ARVillarmia RJBujawe NCGuillen LSEdicto	CLMD OrDir ASD ESSD CLMD BOHOL TAGBILARAN
5	MISAEAL G. BORGONIA	MFSCalledo RPTan	QAD PPRD	ARCoca MMParadela BJYsulan RVVillegas	ASD ESSD ESSD CLMD CARCAR CEBU PROVINCE BAIS
6	SYLVIO H. SABINO	RMBajo APVillacampa	QAD FTAD	MFPonce Atty. LJBabatuan HDSabino AMSusvilla	CLMD OrDir HRDD PPRD CANLADN NEGROS ORIENTAL BOGO
7	IDA F. CABANTAN	EODegamo CARestauro	QAD CLMD	MLMicabani RLEdar BACar RBatomalague RBGuangco	HRDD ESSD CLMD FD ASD NAGA TOLEDO TANJAY

Approved:

SALUSTIANO T. JIMENEZ, JD, EdD, CESO V

Director IV
Regional Director



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