



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**

**Office of the Schools  
Division Superintendent**  
DIVISION MEMORANDUM  
No. 503, s. 2022

1 000 2022

**DISSEMINATION OF REGIONAL MEMORANDUM NO. 0607, S. 2022 TITLED  
“CORRIGENDUM AND ADDENDUM TO RM NO. 0604, S. 2022, CONDUCT OF THE  
SECOND MOCK NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS  
(NQESH) FOR FY2021”**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Public Schools District Supervisors/District In-Charge  
Public Elementary & Secondary School Heads  
All Others Concerned

1. This office disseminates the **Corrigendum and Addendum to RM No. 0604, S. 2022, Conduct of the Second Mock National Qualifying Examination for School Heads (NQESH) for FY2021**. The activation time of the Second Mock NQESH Test link for DepEd Region VII is on **July 17, 2022** at exactly **9:10 AM** and **9:20 AM**.
2. Attached is the copy of Regional Memorandum no. 0607, s. 2022, for further information.
3. For proper guidance and compliance.

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
7/15/22

  
SPP/ MKP-JMA-NLR/OASDS-A/ JMA/mvt  
07/15/2022



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Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

JUL 14 2022

Office of the Regional Director  
REGIONAL MEMORANDUM  
No. 0604 s. 2022

**CORRIGENDUM AND ADDENDUM TO RM NO. 0604, S 2022, "CONDUCT OF THE  
SECOND MOCK NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS  
(NQESH) FOR FY2021"**

TO : Schools Division Superintendents  
All Others Concerned

1. The members of the Regional Command Center and Regional Office-based Helpdesk Personnel who will conduct oversight during the Second Mock NQESH for FY 2021 are the following:

Chair: Dr. Salustiano T. Jimenez, *Regional Director*  
Vice Chair: ARD Cristito A. Eco, *Assistant Regional Director*  
Regional Project Manager: Dr. Emiliano B. Elnar Jr., *QAD Chief*  
NQESH Monitoring Team: Ms. Ida Cabantan, *ASD Chief*  
Dr. Maria Jesusa Despojo, *CLMD Chief*  
Dr. Benjamin D. Tiongzon, *PPRD Chief*  
Regional NQESH Coordinator: Ms. Merden L. Bryant  
Helpdesk Personnel **Lead:** Ms. Johnnyline Jagdon  
**Members:**  
Dimple Mancol  
Kristian Pondar  
Reymark Mabunay  
Robert P. Nardo

2. The NQESH SDTWGs are enjoined to provide in-person technical assistance to their live proctors (who are advised not to go to DepEd RO VII anymore because of internet challenge) and helpdesk personnel during the conduct of the Second Mock NQESH.
3. The live proctor for Testing Room No. 36, Elmer Mangubat, is replaced by Fe Magale.
4. The activation time of the Second Mock NQESH Test link for DepEd Region VII is on July 17, 2022 at exactly 9:10 AM. Examinees, live proctors, and head proctors are directed to access the test link between 9:10 and 9:20 AM.
5. To be guided properly on all preparations for NQESH for FY 2021, examinees, live proctors, head proctors and member of RTWG and SDTWG must access the resources in this link: **[tinyurl.com/CapBuildResources](https://tinyurl.com/CapBuildResources)**.
6. The link for NQESH Ticketing System is **<https://bit.ly/NQESHAssistanceForm>**.



**Address:** Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
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7. Enclosure 1 shows reminders about Safe Exam Browser (SEB) and variations of **Incomplete Test** status of an examinee that live proctors see on their screen.
8. Enclosure 2 shows the list of DepEd Region VII personnel who will be at the DepEd Regional Office VII in-person during the Second Mock NQESH for FY 2021.
9. All expenses incurred for the involved members of SDTWG, SDO-based live proctors, SDO-based helpdesk personnel, such as meals and snacks, during the conduct of the Second Mock NQESH, are chargeable against division local funds, subject to the usual accounting and auditing rules and regulations.
10. Immediate and wide dissemination of and compliance with this Memorandum to all concerned is directed.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV  
Regional Director

STJ/CAE/EBEJ/QAD\_mclb22



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## Enclosure 1

### A. Possible Reasons for SEB Lock

1. Connected Peripherals - mainly attempt for 2nd display screen
2. Device setup relative to battery management: sleep and lock setup after x number minutes of inactivity (plugged or in battery)
3. Residual configuration from previous test that utilized SEB

To resolve completely uninstall existing SEB before re-installing the latest version

4. User initiated locking of the device (windows + L or closing down the monitor)

### B. Incomplete Test Statuses of an Examinee on the Screen of Live Proctors

Let **XX.x** be any number

Status	Meaning
0.0%	no status/ examinee does not access the link yet
0.0% inactive	examinee has started the test (preliminaries) or going into the virtual room
0.0% WAITING	examinee is waiting for the live proctor to connect and start the exam
XX.x% WAITING	examinee is waiting for the live proctor for re-admission
XX.x % inactive	examinee has started the test but gets disconnected (needs to go to preliminaries again to go back to the virtual room)
XX.x% recording	examinee is currently taking the test
XX.x Recording - expired	examinee is taking the test; the test link validity has expired
100% Scoring	the examinee has finished the exam
0.0% Suspended	examinee got suspended at the ID verification phase
XX.x% suspended	examinee met the threshold for suspicious activities; examinee can no longer go back



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**Enclosure 2 In-Person Participants of the Second Mock NQESH**

Chair:	Dr. Salustiano T. Jimenez, <i>Regional Director</i>	
Vice Chair:	ARD Cristito A. Eco, <i>Assistant Regional Director</i>	
Regional Project Manager:	Dr. Emiliano B. Elnar Jr., <i>QAD Chief</i>	
NQESH Monitoring Team	Ms. Ida Cabantan, <i>ASD Chief</i>	
	Dr. Maria Jesusa Despojo, <i>CLMD Chief</i>	
	Dr. Benjamin D. Tiongzon, <i>PPRD Chief</i>	
Regional NQESH Coordinator	Ms. Merden L. Bryant	
Helpdesk Personnel	<b>Lead:</b> Ms. Johnnyline Jagdon	
	<b>Members:</b> Dimple Mancol Kristian Pondar Reymark Mabunay Robert Nardo	
Head Proctors	Jaypee Manago Dino Cuyag Emmanuel Mendoza Ferolino Odilio Michael Elmer A. Padin	
Live Proctors	Misael G. Borgonia Tomas T. Pastor Emerson O. Degamo Cynthia S. Miro Grace C. Pepito Rosa Cabotaje Rey Tan Allan Villacampa Cesar A. Restauro Mitchelin L. Micabani Brazil Sanchez Eden D. Bation Ma. Socorro G. Cuizon Jeffrey Lacson Elvira Vergara	



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