



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

9 2 JUL 2022

DIVISION MEMORANDUM

No. 576, s. 2022

**DEADLINE FOR SUBMISSION OF REVISED CY 2022 ANNUAL PROCUREMENT PLAN**

To: Schools Division Superintendent  
Assistant Schools Division Superintendent  
Chief, SGOD  
Chief, CID  
School Heads  
Clustered Bookkeepers

1. This office hereby informs all the concerned personnel of the **DEADLINE FOR SUBMISSION OF REVISED CY 2022 ANNUAL PROCUREMENT PLAN** for checking & approval.
2. The deadline for submission of the revised APP CY 2022 shall be on **July 29, 2022**. Documents received after the stated date will not be processed.
3. Due to the volume of the Annual Procurement Plan received, this office would also like to inform the field to prepare just one (1) original copy of the file to be approved by the Schools Division Superintendent.
4. District offices shall submit the documents in one folder and must be labeled.
5. Immediate dissemination and compliance of this memorandum is desired.

For the Schools Division Superintendent:

  
**NILITA L. RAGAY, Ed. D.**  
CID Chief/OIC- Asst. Schools Division Superintendent  
**Officer-In-Charge**

SPP/JMA-MKP/FINANCE/ldg  
July 22, 2022



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