



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

**Office of the Schools Division
Superintendent**

AUG 25 2022

DIVISION MEMORANDUM

No. **665**, s. 2022

SCHOOL-BASED MANAGEMENT (SBM) LEVELS OF PRACTICE ASSESSMENT 2022

To: Assistant Schools Division Superintendent
Chief, CID and SGOD, PSDSs, Unit Heads, School Heads
All Others Concerned

1. This office hereby announces the following suggested schedule of the School-Based Management (SBM) Levels of Practice Assessment of schools in the division of Negros Oriental.
District Level Validation & Assessment - September 19-23, 2022
Division Level Validation & Assessment - October 3-21, 2022
2. School Heads are required to download the new SBM E-Tool for the computation of scores based on Key Performance Indicators and Means of Verification (MOVs). The tool can be accessed and downloaded from this link <https://tinyurl.com/NegOrSBMTool22>.
3. All schools are requested to establish their SBM Technical Working Group (TWG) for the preparation of the Means of Verification (MOVs) and other concerns that will help enhance the presentation of the school's level of practice during the assessment. At least one in-charge and two members for each of the six dimensions may comprise the team. Members of the District SBM TWG shall also be established composed of school heads and master teachers.
4. The validation and assessment shall be done face-to-face/ onsite. The District Level validation and assessment is expected to cover all schools in the district with SBM Level of Practice 1-4. Schools that will be given a district-assessed score of SBM Level 3 (Highly Proficient) and SBM Level 4 (Distinguished) shall be duly endorsed to the division office for the Division Level Validation and Assessment in the schedule mentioned above. The Division SBM Coordinator shall contact the PSDSs for the specific schedule of each school to be validated.
5. Public Schools District Supervisors are requested to accomplish the google form on the list of schools and their district-assessed levels of practice using the following link on or before October 3, 2022: <https://tinyurl.com/PSDSreportSBMValidatedSchools>



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6. All expenses incurred during the validation and assessment may be charged to Local Funds/ School MOOE / other funds as stipulated in the school's School Improvement Plan (SIP) and shall be subject to the usual accounting rules and regulations.
7. The division composition of the SBM Technical Working Group shall be announced in a separate memorandum.
8. For widest dissemination and compliance.

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SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

8/25/22

SPP/MKP/JMA/NLR/SGOP/REP/rce

for