



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools
Division Superintendent**

6 SEP 2022

DIVISION MEMORANDUM

No. 704 s. 2022

**FINAL SCHEDULE OF THE ALTERNATIVE LEARNING SYSTEM 16th
COMMENCEMENT EXERCISES AND MOVING UP CEREMONY**

To : Asst. Schools Division Superintendents
Chiefs, CID & SGOD
Education Program Supervisors / Division Coordinators
Public Schools District Supervisors / District In-Charge
Education Program Specialists II – ALS
Public Elementary & Secondary School Administrators
ALS Teachers
All Others Concerned

1. This Office, through the Curriculum Implementation Division informs the field of the **Final Schedule of the Alternative Learning System 16th Commencement Exercises and Moving Up Ceremony** on the following dates and venues, to wit:

Dates	Venues
● October 1, 2022 9:00AM Participants:	Ayungon Municipal Gymnasium, Ayungon, Negros Oriental Passers/Completers of the 1 st Congressional District
● October 8, 2022 1:00 PM Participants:	Zamboanguita Municipal Gymnasium, Zamboanguita, Negros Oriental Passers/Completers of the 3 rd Congressional District

2. Assistant Schools Division Superintendents, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors/DICs, School Administrators and ALS teachers are expected to attend the said activity.



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3. All ALS teachers shall report with the ALS passers and completers a day before the said activity for the rehearsal and on the day of the exercises/ moving up ceremony.
4. Parents' consent of ALS passers and completers shall be sought before the date of travel. Likewise, ALS teachers are expected to make sure that safety and security of learners shall be given utmost priority. There will be **no collection of fees** from the learners.
5. School heads shall take the lead and ensure that no class of teachers involved in the activity are disrupted/adversely affected.
6. Standard health protocols set by DOH, IATF and other agencies shall always be observed all throughout the activity.
7. All ALS teachers, district and division personnel who are present during the said activity is entitled to a One(1) Day Compensatory Overtime Credit (COC) per Civil Service Joint Circular No. 2, s 2004 and per D.O. 53, s. 2003 "Granting of Vacation Service Credits to Teachers".
8. Travelling expenses of EPSAs, ALS teachers and ALS passers/completers relative to the conduct of the Alternative Learning System (ALS) 16th Commencement Exercises and Moving Up Ceremony shall be charged against local funds/school MOOE or other available funds, while travel of division based personnel will be charged to Division MOOE, all subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of and compliance of this memorandum is expected.



SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SPP/ASDS-MKP/JMA/NLR/CID Chief/dbm
September 6, 2022



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