



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

30 SEP 2022

DIVISION MEMORANDUM

No. 750, s. 2022

DBM DEADLINE ON FUNDING REQUEST FOR CY 2022


To: Assistant Schools Division Superintendent
Chief, CID and SGOD
PSDS
School Heads of Elementary and Secondary Schools
All Others Concerned

The DBM has set deadline for the funding requests of all **Personnel Services (PS) deficiency requirements for CY 2022** on October 15, 2022. To give ample time to process such requests and to meet the deadline set by the DBM, this office would like to request the District to submit the following pertinent papers and supporting documents on or before October 05, 2022.

1. Step Increment
2. Promotion
3. Loyalty
4. All Other Unclaimed Benefits
5. Approved Proposal of Substitute Teachers

Please be guided accordingly.

Thank you.


SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

9/29/22

SPP/JMA-MKP/FINANCE/lde
September 28, 2022



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644
Email Address:negros.oriental@deped.gov.ph