



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

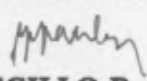
DIVISION MEMORANDUM
No. 755, s. 2022

SEP 30 2022

**DELIVERY AND DISTRIBUTION OF
DEPED COMPUTERIZATION PROGRAM FY 2021 PACKAGES**

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/ DICs
Division Supply Officer
Elementary and Secondary School Heads
School Property Custodians
District ICT Coordinators
All Others Concerned

1. Enclosed is Memorandum OUA-OUT-091522-016 titled **Delivery and Distribution of DepEd Computerization Program FY 2021 Packages**.
2. The Information Technology Officers of the Regional and Division Offices shall recommend a list of recipients, subject to the approval of the Regional Director or Schools Division Superintendent, prioritizing personnel who have not been issued laptops from Central Office deliveries from 2028-2022.
3. In the schools, the School Head shall identify the list of recipients primarily for use in teaching and learning. It is recommended that designated School ICT Coordinator be considered as one of the recipients. Since the allocation is limited to when one of the identified recipients is transferred to another school, reassigned, resigned, retired, or terminated.
4. The Supply Officers and School Property Custodians shall be responsible for releasing the devices based on the approved recipient list following the established property and supply management processes.
5. Immediate dissemination and strict compliance with this Memorandum is enjoined.


SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

9/30/22

SPP/OSDS-ICT/RVG/gao 16



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

SEP 19 2022


REGIONAL MEMORANDUM

No. 0797, s. 2022

DELIVERY AND DISTRIBUTION OF DEPED COMPUTERIZATION PROGRAM FY 2021 PACKAGES

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL CONCERNED

1. Enclosed is OUA Memo OUA-OUT-091522-016 titled Delivery and Distribution of DepEd Computerization Program FY 2021 Packages.
2. The Information Technology Officers of the Regional Office and Division Office shall recommend a list of recipients, subject to the approval of the Regional Director or Schools Division Superintendent, prioritizing personnel who have not been issued laptops from the Central Office deliveries from 2018 to 2022.
3. In the schools, the School Head shall identify the list of recipients primarily for use in teaching and learning. It is recommended that designated School ICT Coordinator be considered as one of the recipients. Since the allocation is intended for the school, the devices may be reassigned as needed, including but not limited to when one of the identified recipients is transferred to another school, reassigned, resigned, retired, or terminated.
4. The Supply Officers and School Property Custodians shall be responsible for releasing the devices based on the approved recipient list following the established property and supply management processes.
5. Immediate dissemination and compliance with this Memorandum is enjoined.


SALUSTIANO T. JIMENEZ, JD, EdD, CESO V
Director IV
Regional Director

STJ/CAE/ICTU/JPJ



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Republika ng Pilipinas
Kagawaran ng Edukasyon

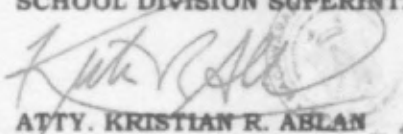
Tanggapan ng Pangalawang Kalihim, sa Pangangasiwa

OUA-OUT-091522-016

MEMORANDUM

15 September 2022

TO : **REGIONAL DIRECTORS
SCHOOL DIVISION SUPERINTENDENTS**

FROM : 
ATTY. KRISTIAN R. ABLAN
Undersecretary for Administration

SUBJECT : **DELIVERY AND DISTRIBUTION OF DEPED
COMPUTERIZATION PROGRAM FY 2021 PACKAGES**

The Department of Education (DepEd) continues to support education delivery and operations by providing information technology equipment across various governance levels.

Each DepEd Computerization Program (DCP) FY 2021 package contains a laptop and hard drive. These packages are being delivered by a third party logistics provider to the Regional Offices (RO), Schools Division Offices (SDO) and schools, based on the approved allocation list.

In the ROs and SDOs, the Information Technology Officer (ITO) shall recommend a list of recipients, subject to the approval of the Regional Director or Schools Division Superintendent, prioritizing personnel who have not been issued laptops from the Central Office deliveries from 2018 to 2022.

In the schools, the School Head shall identify the list of recipients primarily for use in teaching and learning. It is recommended that the designated School ICT Coordinator be considered as one of the recipients. Since the allocation is intended for the school, the devices may be reassigned as needed, including but not limited to when one of the identified recipients is transferred to another school, reassigned, resigned, retired or terminated.

The Supply Officers and School Property Custodians shall be responsible for releasing the devices based on the approved recipient list following the established property and supply management processes.

For clarifications or queries, please contact Mr. John Harvey Hontiveros of the Technology Infrastructure Division through dcp.recipients@deped.gov.ph or (02)86332363.

For your information and guidance.

Thank you.

Office of the Undersecretary for Administration

Department of Education - Central Office, Room 508, 5th Floor Mabini Building,
Meralco Avenue, Pasig City. Landline 8638-1780
Email: useforadministration@deped.gov.ph

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