



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division Office of Negros Oriental

**Office of the Schools Division
Superintendent**

5 OCT 2022


DIVISION MEMORANDUM

No. 769, s. 2022

**CALL FOR NOMINATIONS TO THE PUBLIC MANAGEMENT DEVELOPMENT
PROGRAM (PMDP) MIDDLE MANAGERS CLASS (MMC) BATCH 31
AND SENIOR EXECUTIVES CLASS (SEC) BATCH 12
OF THE DEVELOPMENT ACADEMY OF THE PHILIPPINES (DAP)**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/ District In-Charge
Elementary & Secondary School Heads
All Others Concerned

1. Attached is Regional Memorandum No. 0826, s. 2022, titled **Call for Nominations to the Public Management Development Program (PMDP) Middle Managers Class (MMC) Batch 31 and Senior Executives Class (SEC) Batch 12 of the Development Academy of the Philippines (DAP)** contents of which are self-explanatory.
2. Interested applicants may submit required documents and letter of intent (LOI) addressed to the Schools Division Superintendent, thru the Human Resource and Development Section (HRDS) on or before October 17, 2022.
3. For details, please see attached memorandum.
4. For assistance, you may contact Ms. Iryll/ Dr. Geraldine through (035) 225-6180.
5. For the information and guidance of all concerned.


SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

10/4/22

SPP/JMA-MKP-NLR/SGOD/REP/imsim
October 4, 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-0667 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director


REGIONAL MEMORANDUM
No. **DR 24**, s. 2022

OCT 6 3 2022

**CALL FOR NOMINATIONS TO THE PUBLIC MANAGEMENT DEVELOPMENT
PROGRAM (PMDP) MIDDLE MANAGERS CLASS (MMC) BATCH 31
AND SENIOR EXECUTIVES CLASS (SEC) BATCH 12
OF THE DEVELOPMENT OF THE PHILIPPINES (DAP)**

To: Assistant Regional Director
Schools Division Superintendents
Chiefs of Functional Divisions
All Others Concerned

1. Attached is a communication from Atty. Engelbert C. Caronan, Jr., MNSA, President and CEO, Development Academy of the Philippines (DAP) dated September 15, 2022, announcing the submission of nominations for the Middle Managers Class (MMC) Batch 31 and Senior Executives Class (SEC) Batch 12 which will open on January 16, 2023 and February 20, 2023 respectively, contents of which are self-explanatory for the information and guidance of all concerned.
2. The Division nominees shall be approved by this Office before the endorsement to the Development Academy of the Philippines.
3. Division Scholarship Focal Persons are requested to submit nominee/s with scanned copies of the required documents on or before **October 28, 2022** and upload in the google drive through this link : <https://bit.ly/3z22za3>.
4. The PMDP Forms can be downloaded from: <https://bit.ly/PMDPMMCFORMS>.
5. For queries and clarifications, you may contact Dr. Rosa H. Cabotaje, Scholarship Focal Person through this email address, rosa.cabotaje@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.


SALUSTIANO T. JIMENEZ, JR., Ed. D., CESO IV
Director IV
Regional Director

STJ/CAE/HRDD/NEAP-R07/MGB/RHC



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 231-1433; (032) 414-7399
Email Address: region7@deped.gov.ph



Development academy of the philippines

The National Productivity Organization

15 September 2022

DR. SALUSTIANO T. JIMENEZ
Regional Director
Department of Education - Region VII
Sudlon, Lahug, Cebu City

Dear **Regional Director Jimenez**:

Greetings of good health from the Development Academy of the Philippines (DAP)!

The Public Management Development Program (PMDP) continues to provide opportunities to foster professionalism and promote stability in the bureaucracy by producing a corps of development-oriented, competent, dedicated and honest government senior executives and middle managers.

In line with this, we are pleased to invite nominations from your agency for the following classes:

Classes	Opening Date	Deadline of Submission
Middle Managers Class (MMC) Batch 31	January 16, 2023	November 15, 2022
Senior Executives Class (SEC) Batch 12	February 20, 2023	November 30, 2022

The MMC is designed for Division Chiefs (SG 24) or those in equivalent positions who are in succession for 3rd level posts, aged 50 years and below. Designated OIC-Division Chiefs for at least a year are also eligible for nomination. The MMC is also open to high-performing and high-potential specialists with SG 18 to SG 23.

The SEC is for incumbents of directorship positions with Salary Grade 25 and up, or OICs for at least a year, aged 55 years and below. For both classes, nominees must be in good health and must not have any ongoing or pending completion of post-graduate studies at the time of the application.

You will be pleased to know that PMDP has been partially reverted back to its residential design with some modules being held in-person in our conference center in Tagaytay City under a bubble arrangement. Whether virtual or onsite, training is compact and intensive, being conducted only by experts in the various fields of study.

Given the rigor of the Program and per policy set by the National Government's Career Executive Service Development Program (NGCESDP) Steering Committee, scholars should be relieved from their official duties and be considered on study leave for the duration of the six-month training for them to be able to focus and maximize learning from the Program.

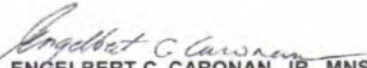
Participating agencies are also encouraged to provide scholars with the necessary support such as transportation expenses and internet access e.g. data allowance to ensure uninterrupted participation.

Attached is the list of qualifications and admission requirements which should be submitted via <http://bit.ly/pmdponlinesubmissionsMMC> for MMC and <http://bit.ly/pmdponlinesubmissionsSEC> for SEC. Subsequently, hard copies of the complete admission documents must be sent to DAP Bldg., San Miguel Avenue, Ortigas Center, Pasig City.

For inquiries, feel free to contact Program Manager Ms. Reina Carmelita F. Young at mobile number 0956-3849434 for SEC, and Mr. Jhonn Robert N. Javier at 0969-5867046 or 0995-9406943 for MMC. Inquiries may also be directed via email at pmdp.admissions@dap.edu.ph.

Thank you and we look forward to receiving the nominations from your agency!

Very truly yours,


ATTY. ENGELBERT C. CARONAN, JR., MNSA
President and CEO

DAP MAIN OFFICE
DAP Bldg., San Miguel Avenue, Pasig City 1600
PO Box 12788, Ortigas Center, Pasig City 1600
Tel.: (832) 831 0921 to 30 | Fax: (832) 831 2123
E-mail: academy@dap.edu.ph | <http://www.dap.edu.ph>

DAP CONFERENCE CENTER
Brgy. Sungay, Tagaytay City 2720
Teletax: (046) 483-1291
E-mail: academy@dap.edu.ph

DAP SA MINDANAO
PO Box 80102, Davao City
Tel.: (082) 232-8082 | Fax: (082) 224-5685
E-mail: academy@dap.edu.ph



MIDDLE MANAGERS CLASS

QUALIFICATIONS

- Incumbents of **SG 18 to SG 24** permanent / regular positions (*designated OIC-Division Chiefs for at least a year are also eligible for nomination*)
- Must be **50 years old or below** at the time of application and class opening
- Filipino citizen
- At least a bachelor's degree holder
- Nominated by the Head of the Agency (*Note: Nominations made by the Regional Directors and other officers vested with the authority to nominate must be certified/confirmed by the Central Office*)
- From a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs
- Has Very Satisfactory or Outstanding performance rating for the **past two years**
- Must be in government service for at least two (2) years
- Must not have any ongoing or pending completion of post-graduate studies at the time of the application
- Has no pending administrative and/or criminal case
- Did not go on habitual leave (max of 2 months/year, excluding maternity leave)
- Must be in good health (no debilitating, chronic illnesses or serious health condition)
- Must have excellent communication skills (both oral and written)
- Willing to sign the PMDP Letter of Conforme once accepted
- Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract

ADMISSION REQUIREMENTS

REQUIREMENTS	DESCRIPTION	TO BE ACCOMPLISHED BY:
Form A	Nomination Form	• Head of the Agency
Form B	Assessment by the Immediate Supervisor	• Immediate Supervisor of the Nominee
Form C	Agency Screening Certification	• HR/Scholarship Personnel / Administrative Officer)

Form D	Declaration of Medical Illness/es	• Nominee
Form E	Physician's Certification	• Physician from a Government or Private Hospital or the Nominee's Agency Clinic/Hospital
Laboratory Results	Physical Assessment, Complete Blood Count (CBC), Urinalysis, Fecalalysis, and Chest X-ray (within the last 6 months at the time of application)	
CSC Form 212	Updated Personal Data Sheet	• Nominee
CSC Form 33	Appointment Paper (Certified True Copy)	• Nominee / HR Officer
Designation Order (if applicable)	Certified True Copy	• Nominee
Certification of IPCR Ratings (with Adjectival Rating) for the past two (2) years (2020 and 2021)	Original Signed Copy	• HR Officer
Certificate of No Pending Administrative/Criminal Case	Original Signed Copy	• HR Officer / Legal
Transcript of Records	Certified True Copy of TOR from last school attended	• Nominee
Birth Certificate	Copy of NSO/PSA-issued Birth Certificate	• Nominee
Organizational Chart (reflecting your name/position/level)	Certified True Copy	• Nominee / HR Officer
Certification Form	Nominee Certification Form	• Nominee
PMDP Letter of Conformance	<i>(To be submitted once accepted into the Program only)</i>	• Nominee and the Head of the Agency / Nominating Officer



**PUBLIC MANAGEMENT
DEVELOPMENT
PROGRAM**

The PMDP Forms can be downloaded from: <https://bit.ly/PMDPMMCForms>

Submit the e-copies of admission requirements via: <http://bit.ly/pmdponlinesubmissionsMMC>

Hard copies shall be submitted to:

PMDP, DAP Building, San Miguel Avenue
Ortigas Center, Pasig City 1600
Attn: Angelica D. Ranas

FOR MORE INFORMATION



(02) 8631-2128 0995-9406943
8631-0921 local 125 0969-5867046



pmdp.admissions@dap.edu.ph



pmdp.dap.edu.ph



SENIOR EXECUTIVES CLASS

QUALIFICATIONS

- Incumbents of **SG 25 and above** permanent / regular positions (*designated OIC-Division Chiefs for at least a year are also eligible for nomination*)
- Must be **55 years old or below** at the time of application and class opening
- Filipino citizen
- At least a bachelor's degree holder
- Nominated by the Head of the Agency (*Note: Nominations made by the Regional Directors and other officers vested with the authority to nominate must be certified/confirmed by the Central Office*)
- From a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs
- Has Very Satisfactory or Outstanding performance rating for the **past two years**
- Must be in government service for at least two (2) years
- Must not have any ongoing or pending completion of post-graduate studies at the time of the application
- Has no pending administrative and/or criminal case
- Did not go on habitual leave (max of 2 months/year, excluding maternity leave)
- Must be in good health (no debilitating, chronic illnesses or serious health condition)
- Must have excellent communication skills (both oral and written)
- Willing to sign the PMDP Letter of Conforme once accepted
- Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract

ADMISSION REQUIREMENTS

REQUIREMENTS	DESCRIPTION	TO BE ACCOMPLISHED BY:
Form A	Nomination Form	• Head of the Agency
Form B	Assessment by the Immediate Supervisor	• Immediate Supervisor of the Nominee
Form C	Agency Screening Certification	• HR/Scholarship Personnel / Administrative Officer)

Form D	Declaration of Medical Illness/es	• Nominee
Form E	Physician's Certification	• Physician from a Government or Private Hospital or the Nominee's Agency Clinic/Hospital
Laboratory Results	Physical Assessment, Complete Blood Count (CBC), Urinalysis, Fecalalysis, and Chest X-ray (within the last 6 months at the time of application)	
CSC Form 212	Updated Personal Data Sheet	• Nominee
CSC Form 33	Appointment Paper (Certified True Copy)	• Nominee / HR Officer
Designation Order (if applicable)	Certified True Copy	• Nominee
Certification of IPCR Ratings (with Adjectival Rating) for the past two (2) years (2020 and 2021)	Original Signed Copy <i>(Note: OPCR/DPCR/CESPE for SEC nominees)</i>	• HR Officer
Certificate of No Pending Administrative/Criminal Case	Original Signed Copy	• HR Officer / Legal
Transcript of Records	Certified True Copy of TOR from last school attended	• Nominee
Birth Certificate	Copy of NSO/PSA-issued Birth Certificate	• Nominee
Organizational Chart (reflecting your name/position/level)	Certified True Copy	• Nominee / HR Officer
Official Passport	Photocopy of Pages 2-3	• Nominee
Certification Form	Nominee Certification Form	• Nominee
PMDP Letter of Conformance	<i>(To be submitted once accepted into the Program only)</i>	• Nominee and the Head of the Agency / Nominating Officer




PUBLIC MANAGEMENT
DEVELOPMENT
PROGRAM

The PMDP Forms can be downloaded from: <https://bit.ly/PMDPSECForms>

Submit the e-copies of admission requirements via: <http://bit.ly/pmdponlinesubmissionsSEC>

Hard copies shall be submitted to:

PMDP, DAP Building, San Miguel Avenue
Ortigas Center, Pasig City 1600
Attn: Angelica D. Ranas

FOR MORE INFORMATION



(02) 8631-2128 0995-9406943
8631-0921 local 125 0969-5867046



pmdp.admissions@dap.edu.ph



pmdp.dap.edu.ph

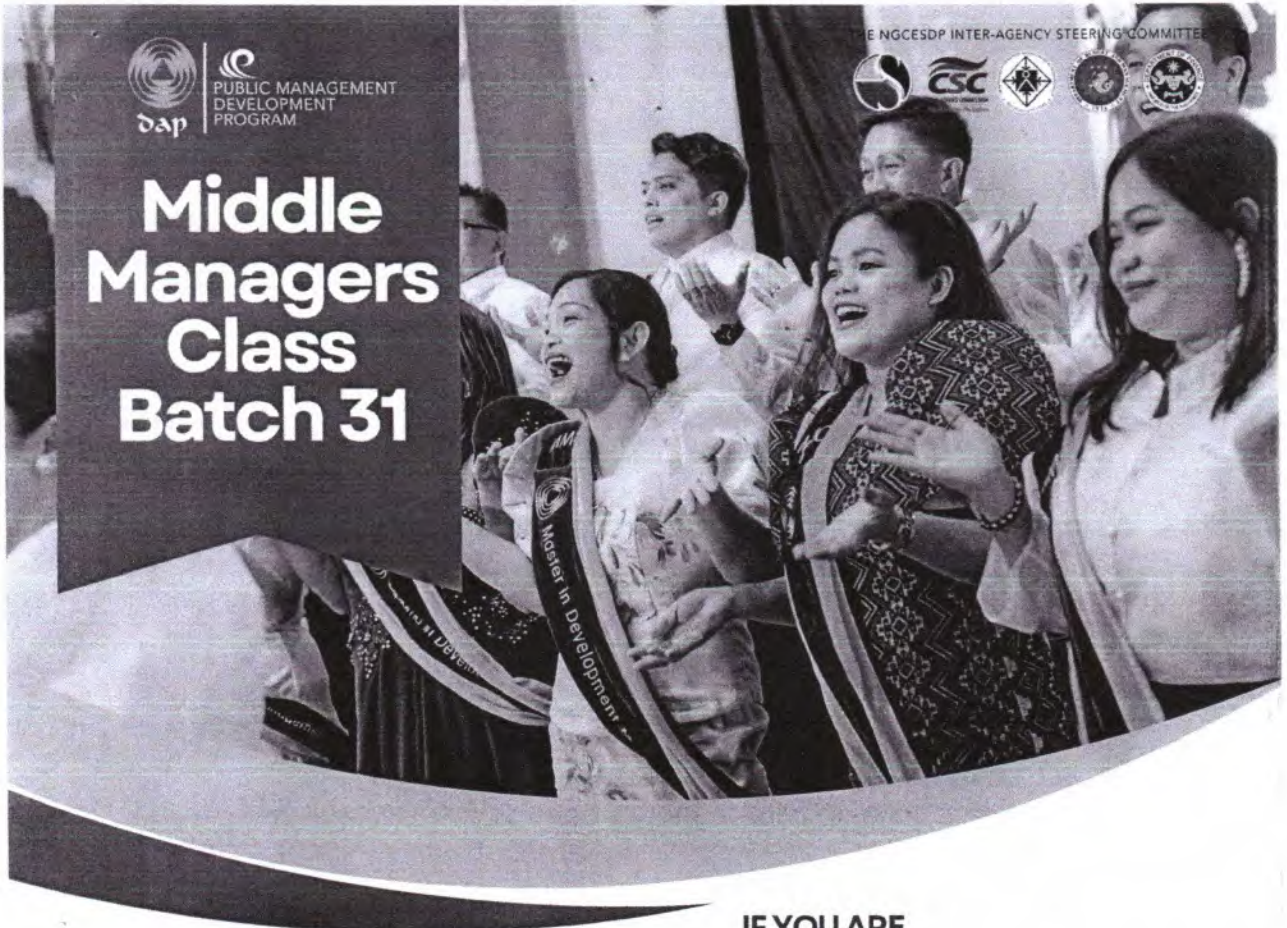


PUBLIC MANAGEMENT
DEVELOPMENT
PROGRAM

THE NGCESDP INTER-AGENCY STEERING COMMITTEE



Middle Managers Class Batch 31



CLASS OPENING 16 JANUARY 2023

The Middle Managers Class (MMC) transforms division chiefs, promising section chiefs and high potential specialists into development-oriented, peak-performing and future-ready leaders preparatory to a post in the Philippine Career Executive Service.

WE ARE ACCEPTING NOMINATIONS
UNTIL 15 NOVEMBER 2022

IF YOU ARE



a Division Chief (SG 24) or high performing, high potential specialist (SG 18 - SG 23)



aged 50 years old or below



from a national line or attached agency, constitutional and legislative office, government-owned and controlled corporation, or state university/college



in good health

**Interested applicants from the security sector are encouraged to apply at DAP-GSPDM (Email: gspdm@dap.edu.ph)*



12 MONTHS



**FLEXIBLE
LEARNING MODE**
Online and In-person Sessions



**FULL GOVERNMENT
SCHOLARSHIP**

FOR MORE INFORMATION



(02) 8631-2128 0995-9406943
8631-0921 local 125 0969-5867046



pmdp.admissions@dap.edu.ph



pmdp.dap.edu.ph

FOLLOW US ON SOCIAL MEDIA



[/dap.edu.ph](https://www.facebook.com/dap.edu.ph)



[@dap_pmdp](https://twitter.com/dap_pmdp)



[@dap.pmdp](https://www.instagram.com/dap.pmdp)



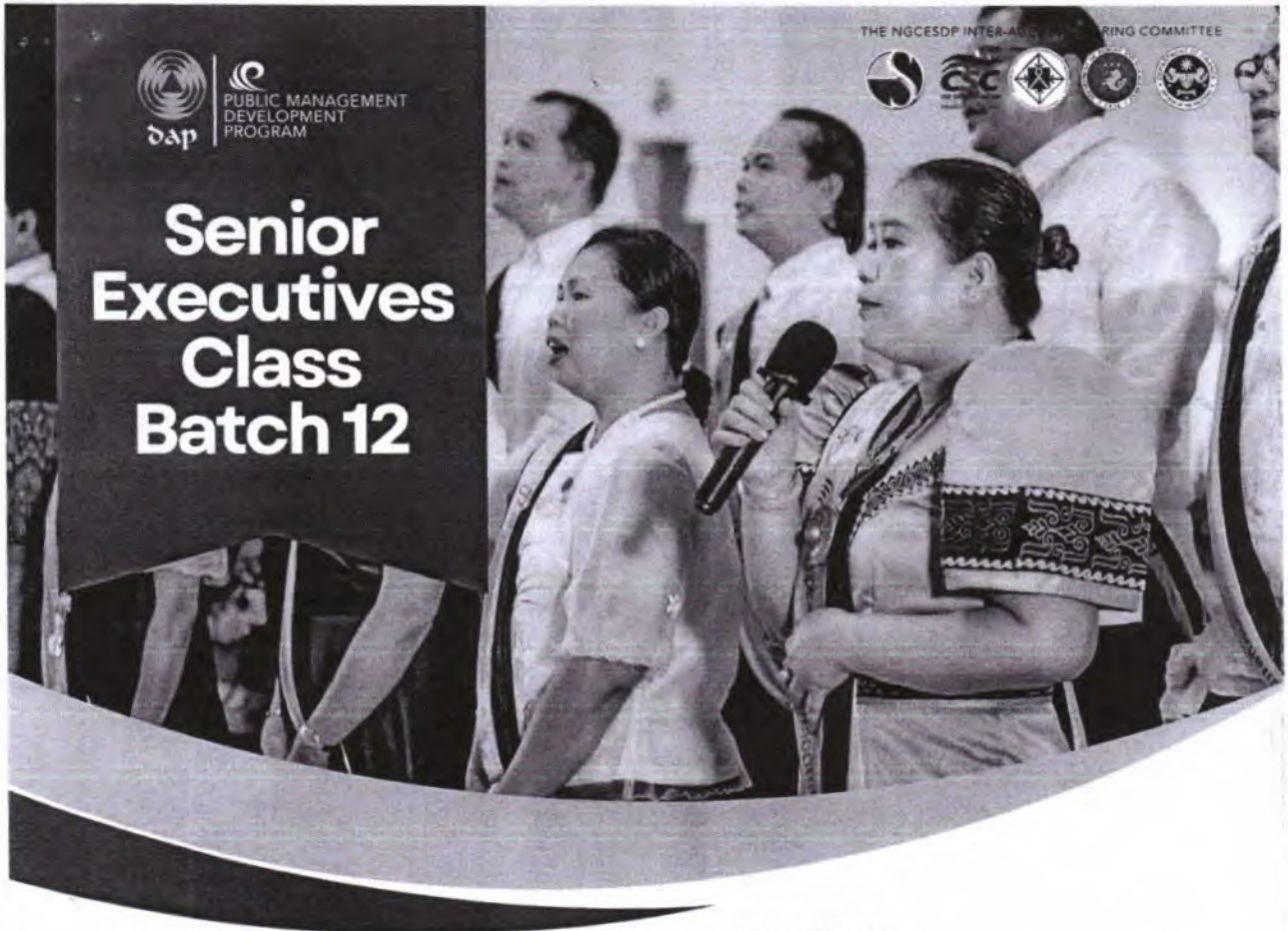
Public Management Development Program



PUBLIC MANAGEMENT
DEVELOPMENT
PROGRAM

Senior Executives Class Batch 12

THE NGCESDP INTER-AGENCY COORDINATING COMMITTEE



CLASS OPENING 20 FEBRUARY 2023

The Senior Executives Class (SEC) widens the perspectives of high-level officials and arms them with cutting edge tools to lead agile, digital, ethical and future-ready organizations towards a radiant future.

WE ARE ACCEPTING NOMINATIONS
UNTIL 30 NOVEMBER 2022

IF YOU ARE



from a national line or attached agency, constitutional and legislative office, government-owned and controlled corporation, or state university/college



aged 55 years old or below



with Salary Grade 25 or higher



in good health

**Interested applicants from the security sector are encouraged to apply at DAP-GSPDM (Email: gspdm@dap.edu.ph)*



50 DAYS
SPREAD ACROSS 10
MONTHS



**FLEXIBLE LEARNING
MODE**

Online and In-person Sessions



**FULL GOVERNMENT
SCHOLARSHIP**

FOR MORE INFORMATION



(02) 8631-2128 0995-9406943
8631-0921 local 125 0969-5867046



pmdp.admissions@dap.edu.ph



pmdp.dap.edu.ph

FOLLOW US ON SOCIAL MEDIA



/dap.edu.ph



@dap_pmdp



@dap_pmdp



Public Management Development Program