

Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM


6 OCT 2022

No. 776, s. 2022

**2-DAY SEMINAR-WORKSHOP ON THE SCHOOL IMPROVEMENT PLAN (SIP)  
DEVELOPMENT AND IMPLEMENTATION PROCESS (First Cycle)**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Public School District Supervisor  
School Heads/Public and Private  
All Others Concerned

1. Please be informed that there will be a 2-day lived-out Seminar- Workshop on the School Improvement Plan (SIP) Development and Implementation Process on October 27-28, 2022 which the venue will be announced in a separate memorandum. Please see attached list of participants.
2. The objectives of this Seminar-Workshop on School Improvement Plan (SIP) Process are as follows:
  - a. Revisit the development and implementation cycle and phases of the SIP;
  - b. Update the key features and principles; and
  - c. Prepare the Annual Implementation Plan.
3. A registration of 2,400.00 shall be collected from the participants for the meals that includes breakfast, 2 snacks, and lunch good for two days as well as for the facilitators. Registration for meals, travelling expenses, accommodation and other incidental expenses shall be charged against School MOOE subject to the usual accounting and auditing rules. They may pay their registration to the Division Cash and Payroll Unit care of **Mrs. Noeme J. Boco** on or before October 25, 2022.
4. Immediate dissemination of and compliance with this memorandum to all concerned is desired.

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
Division of Negros Oriental

SPP/~JMA-MKP-NLR/RBP/ktc  
October 6, 2022

## Appendix A - List of Participants

1st Congressional District	
Ayungon 1	Marichu T. Capilla
	Agnes B. Taub
Ayungon 2	Lony F. Medez
	Karla S. Dagle
Bindoy 1	Monica B. Maxino
	Alger R. Terio
Bindoy 2	Erika Lou S. Amahit
	Maria Sylvia R. Romano
Jimalalud 1	GLORIA T. RABUTIN
	Emerald J. Faburada
Jimalalud 2	JOHN REYNIL G. CASTIL
	Mary Joy Obañana
La Libertad 1	JOSE ROY S. ACABO
	Claudio F. Macahilos
La Libertad 2	HERRY G. DELA CRUZ
	Mercedita G. Billones
Manjuyod 1	GINA F. CAÑOLAS
	Jessielito Cortes
Manjuyod 2	Elenita A. Kadusale
	Melba V. Mercado
Tayasan 1	Yakal O. Luzuriaga
	Dr. Jose A. Bilocura Jr
Tayasan 2	EDEN B. DAGANGAN
	Francis B. Baoayan Jr

2nd Congressional District	
Amlan	DANILO C. MONTECINO
	Nancy Salacut
Mabinay 1	Teofanes S. Asenas
	Marichu C. Hongcuay
Mabinay 2	Jeve Lorna A. Quiliope
	Esther P. Tayad
Mabinay 3	SUSANA Z. CANAVERAL
	RANJEL D. ESTIMAR
Mabinay 4	NICOLAS V. AGUSTIN
	Emma V. Visagas
NOHS	Myrna E. Sun
San Jose	Ma. Marfe Lyn I. Pelesmino
	Jacquiline C. Baculad
Sibulan 1	JULIA P. MACAHIG
	Elvira C. Diones
Sibulan 2	ROLANDO M. YURONG
	Judee rose S. Pada

3rd Congressional District	
Bacong	Cenie M. Dizon
	Mary Ann Solomon
Dauin	WILSON Y. AVANZADO
	Dr. Queenie E. Butalid
Siaton 1	TEOFREDA P. EGE
	Maria Luz E. Quitay
Siaton 2	JERRY V. DIAMANTE
	Herminia B. Broce
Siaton 3	AGNES M. ALMAGRO
	Dr. Nila Cataluña
Siaton 4	JOEL G. CATUBAY JR.
	Arjie T. Palumpa
Sta. Catalina 1	Aquiles I. Laquinon
	Luciana Barredo
Sta. Catalina 2	Emile G. Colasisang
	Abel R. Mamigo
Sta. Catalina 3	Alberto M. Echavez
	Glenda Nunez
Sta. Catalina 4	Eliode B. Macahilos
	Nathalyn R. Gabas
Valencia	Rosa Leah E. Dagoy
	Dr. Auster C. Relasa
Zamboanguita 1	Clarinda B. Elnas
	Lou A. Rubio
Zamboanguita 2	Mae Harriet M. De La Peña
	Dr. Susana S. Austero