



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division Office of negros oriental

**Office of the Schools Division  
Superintendent**

14 OCT 2022

DIVISION MEMORANDUM

No. **801**, s. 2022

**COMPOSITION OF DIVISION PROGRAM TO INSTITUTIONALIZE MERITOCRACY &  
EXCELLENCE IN HUMAN RESOURCE MANAGEMENT (PRIME-HRM)**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/ District In-Charge  
Elementary & Secondary School Heads  
All Others Concerned

1. Pursuant to Civil Service Commission Memorandum Circular No. 3 s. 2012 and Memorandum Circular No. 03 s. 2006 Re: **Program to Institutionalize Meritocracy & Excellence in Human Resource Management (PRIME-HRM)**, the Schools Division of Negros Oriental commits itself to better serve its stakeholders by submitting itself to the implementation of the PRIME-HRM in the division.
2. This office hereby announces the **Composition of the Division Program to Institutionalize Meritocracy & Excellence in Human Resource Management (PRIME-HRM)** of the Schools Division of Negros Oriental to compose the following officials/personnel effective January 3, 2022, viz:

**DIVISION PROGRAM TO ISNTITUTIONALIZE MERITOCRACY & EXCELLENCE IN  
HUMAN RESOURCE MANAGEMENT (PRIME-HRM)**

**OVER-ALL CHAIR: DR. MARCELO K. PALISPIS (ASDS)**  
**VICE-CHAIR: DR. JOELYZA M. ARCILLA (ASDS)**  
**DR. NILITA L. RAGAY (ASDS)**  
**DR. RACHEL B. PICARDAL**

**OVER-ALL FOCAL PERSON: LANI B. YURONG**  
Administrative Officer V



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.:(035)225-2838 / 225-0667 / 422-7644  
Email Address:negros.oriental@deped.gov.ph

**SUB-SYSTEM FOCAL PERSONS:**

**Recruitment, Selection & Placement**

**Focal Person**

**MS. JIAN A. DIAZ**  
Administrative Officer IV

Complete composition of the HRMPSB refer to Division Memorandum No, 286, 2022 "Reconstitution of the Human Resource Merit Promotion and Selection Board (HRMPSB).

**PROGRAM ON AWARDS & INCENTIVES FOR SERVICE EXCELLENCE (PRAISE)**

**Focal Person**

**MS. IRYLL MAE S. MACAHIG**  
Senior Education Program Specialist

Complete composition of the HRMPSB refer to Division Memorandum No, 286, 2022 "Reconstitution of the Human Resource Merit Promotion and Selection Board (HRMPSB).

**PERSONNEL DEVELOPMENT COMMITTEE**

**Focal Person**

**MS. IRYLL MAE S. MACAHIG**  
Senior Education Program Specialist

Complete composition of the HRMPSB refer to Division Memorandum No, 277, 2022 "Personnel Development Committee (PDC) of the Schools Division of Negros Oriental".


**PERFORMANCE MANAGEMENT SYTEM**

**Focal Person**

**DR. KARL. T. CREDO**  
Planing Officer III

Complete composition of the HRMPSB refer to Division Memorandum No, 280, 2022 "Composition of Division Performance Management System (DPMS)".

3. For the information and compliance of all concerned.

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
10/14/22