



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division Office of Negros Oriental

**Office of the Schools Division  
Superintendent**

19 OCT 2022


DIVISION MEMORANDUM

No. 819, s. 2022

**JICA SCHOLARSHIP OFFERING: GRF EDUCATION ADMINISTRATION  
FOR REDUCING DISPARITIES IN BASIC EDUCATION**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/ District In-Charge  
Elementary & Secondary School Heads  
All Others Concerned

1. Attached is Regional Memorandum No. 0881, s. 2022, titled **JICA Scholarship Offering: GRF Education Administration for Reducing Disparities in Basic Education**, contents of which are self-explanatory.
2. For details, please see attached memorandum.
3. For assistance, you may contact Ms. Iryll through (035) 225-6180.
4. For the information and guidance of all concerned.

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

10/19/22

SPP/JMA-MKP-NLR/SCOD/RAP/imam  
October 19, 2022



**Address:**Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:**(035)225-2838 / 225-0667 / 422-7644  
**Email Address:**negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

OCT 16 2022

REGIONAL MEMORANDUM

No. **0881**, s.2022

**JICA SCHOLARSHIP OFFERING: GRF EDUCATION ADMINISTRATION  
FOR REDUCING DISPARITIES IN BASIC EDUCATION**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is Memorandum DM-OUHROD -2022 dated October 3, 2022 regarding the **JICA Scholarship Offering: GRF Education Administration for Reducing Disparities in Basic Education**, contents of which are self-explanatory, for the information and guidance of all concerned.
2. For queries and clarifications, you may contact Dr. Rosa H. Cabotaje, Scholarship Focal Person through this email address, [rosa.cabotaje@deped.gov.ph](mailto:rosa.cabotaje@deped.gov.ph).
3. Immediate dissemination of this Memorandum is desired.

**SALUSTIANO T. JIMENEZ JD, EdD, CESO IV**

Director IV  
Regional Director

STI/CAE/HRDD/NEAP-RO7/MGB/RHC



**Address:** Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
**Telephone Nos.:** (032) 231-1433; (032) 414-7399  
**Email Address:** [region7@deped.gov.ph](mailto:region7@deped.gov.ph)





Republika ng Pilipinas

## Department of Education

### OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES,  
TEACHER EDUCATION COUNCIL SECRETARIAT, AND  
DEPED EMPLOYEES' ASSOCIATIONS COORDINATING OFFICE

MEMORANDUM  
DM-OUHROD-2022-\_\_\_\_\_

TO : **Bureau Directors**  
**Regional Directors**  
**Human Resources Development Divisions**  
**NEAP in the Regions**  
**Schools Division Superintendents**  
**All Others Concerned**

FROM : **GLORIA JUMAMIL-MERCADO**  
*Undersecretary for Human Resource and Organizational Development,  
National Educators Academy of the Philippines,  
Teacher Education Council Secretariat, and  
DepEd Employees' Associations Coordinating Office*

SUBJECT : **JICA Scholarship Offering: GRF Education Administration for Reducing  
Disparities in Basic Education**

DATE : 04 October 2022

1. The Japan International Cooperation Agency (JICA) Knowledge Co-Creation Program (KCCP) is inviting for eligible applicants for the course titled, "Online KCCP GRF Education Administration for Reducing Disparities in Basic Education." The course details are as follows:

Course Title	Education Administration for Reducing Disparities in Basic Education
Course Schedule	November 16 - December 8, 2022
Modality	Online Live Discussion Sessions
Contents of the Online Program	Nov. 16 - Opening Ceremony and Course Orientation Lecture Nov. 17 - Job report presentation Nov. 24 - Review of the 1 <sup>st</sup> week, Guidance for the formulation of action plan Dec. 2 - Review of 2 <sup>nd</sup> week, Discussion for formulation of action plan Dec. 8 - Action plan presentation and closing ceremony
Essential Qualifications as set by JICA	1) <b>Current Duties:</b> be engaged as a central / local educational administrative official responsible for basic education. 2) <b>Experience in the relevant field:</b> have at least 5 years of working experience in the field of education 3) <b>Educational Background:</b> be a university graduate or equivalent

	<p>4) <b>Language:</b> have a competent command of spoken and written English, since this training includes active participation in discussions among participants. Please attach an official certificate for English ability such as TOEFL, TOEIC, if possible)</p> <p>5) <b>Others:</b> must have a PC/laptop with camera for online live discussions</p>													
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2. For our selection purposes, NEAP encourages **each bureau from the central office and each regional office** to nominate at least **one (1) personnel** that has the essential qualifications stated above. Applicants must have the following qualifications and submit the documentary requirements listed below:

Qualifications	Documentary Requirements
a. Filipino citizen	<ol style="list-style-type: none"> <li>1. Updated Personal Data Sheet</li> <li>2. Screening Form (<i>via Google Form</i>)</li> <li>3. Rated IPCRF for the past two years</li> <li>4. Endorsements from the head of office               <ol style="list-style-type: none"> <li>a. Endorsement from the Schools Division Office through the Office of the SDS</li> <li>b. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)</li> </ol> </li> </ol>
b. Age must be between the ages of twenty-five (25) and fifty (50) years ( <i>this requirement was set by JICA</i> )	
c. At least <b>five (5) years of service</b> in the government (DepEd) at the time of nomination	
d. Must be computer literate and have access to stable Internet connection to enable them to participate in online interactions	
e. Must be able and willing to utilize course learning as well as share	



them with other upon completion of the program	<b>Additional documentary requirements set by JICA:</b> <ol style="list-style-type: none"> <li>1. JICA Official Application Form</li> <li>2. Photocopy of Passport or ID</li> <li>3. Photocopy of English Score Sheet</li> <li>4. Job Report <ul style="list-style-type: none"> <li>- Job Report will be used for JICA's final screening of applicants. <b>Applications without a completed Job Report will not be considered as duly qualified.</b></li> </ul> </li> </ol> <p>The JICA Application Form and Job Report can be accessed through this link:</p> <p><a href="https://bit.ly/JICADisparityForms">https://bit.ly/JICADisparityForms</a></p> <p>Please ensure to use your official DepEd email account in accessing the link.</p>
f. Must hold a permanent appointment at the organization nominating him/her	
g. Must have no pending administrative and/or criminal case	
h. Must have a college degree and/or sufficient demonstrated ability and experience related/ relevant to the course he/she is applying for	
i. Must have a good command of the English language (spoken and written)	
j. Must have professional development needs aligned with the KRAs of the organization	
k. Must have outstanding accomplishments related/leading to the program applying for	
l. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	
m. Must be physically and mentally fit	

3. The **Participant Nomination Form** and required documents must be filled out and uploaded on or before **October 14, 2022 at exactly 12:00nn**, through this Google Form <https://bit.ly/JICADisparity>. Please use the official DepEd email accounts and submit the documents in PDF.
4. Please note that official nominees will still be subjected to JICA's final screening and evaluation.
5. For questions and clarifications, you may email the DepEd Scholarship Secretariat at [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph) or call us at 87159919
6. Immediate dissemination and appropriate action of this memorandum is desired.

Copy furnished:  
International Cooperation Office  
Office of Undersecretary on Curriculum and Instruction

[NEAP-PDD/Obalan]