



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division Office of Negros oriental

**Office of the Schools Division  
Superintendent**

27 OCT 2022

DIVISION MEMORANDUM

No. 839 , s. 2022

**ADDENDUM TO DM NO. 762, S. 2022 RE: "WORKSHOP ON THE IMPLEMENTATION OF CAREER GUIDANCE PROGRAM (CGP) ACTIVITIES AND REPORTING SYSTEM"**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Division Education Program Supervisors & Division Coordinators  
Public Schools District Supervisors/ District In-Charge  
Elementary and Secondary School Heads  
Homeroom Guidance District Coordinators (Elem & Sec)  
Career Guidance Program District Coordinators (Sec)  
All Others Concerned

1. In view of Division Memorandum No. 762 s. 2022 titled, **"Workshop on the Implementation of Career Guidance Program (CGP) and Reporting System,"** which will be on October 26-28, 2022 at Plaza Maria Luisa Suites Inn for the Facilitators and Technical Working Group and virtually thru MS Teams platform for the District Homeroom and Career Guidance Coordinators and in line with Proclamation No.83, this office disseminates the information on "Declaring Friday, 28 October 2022, A Special (Non-Working) Day in the Province of Negros Oriental."
2. Anent this, **non-teaching personnel are entitled to a one (1) -day Compensatory Overtime Credit (Oct. 28, 2022- Friday) while Teaching personnel are entitled to a one (1)-day Service Credit (Oct. 28, 2022- Friday)**, per DepEd Order No. 53, s. 2003- Updated Guidelines on Grant of Vacation Service Credits to Teachers, and Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 02, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered, specifically under the provision in no. 5.3 letter C *"work related to school graduation/registration where the additional work cannot be handled by existing personnel during regular hours"*, the said activity cannot



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be further moved on other regular days since the start of full face to face will start on November 2, 2022 as per Deped Order No.034, s. 2022 "School Calendar and Activities for SY 2022-2023".

3. All other provisions in the Division Memorandum No. 762, s. 2022 remain in effect.
4. For the information and compliance of all concerned.

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**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent  
*10/27/22*

SPP/JMA-MKP-NLR/SGOD/RBP/Ms.Iryll2022  
Oct. 26, 2022

*Janet*

**WORKSHOP ON THE IMPLEMENTATION OF CAREER GUIDANCE PROGRAM (CGP)  
ACTIVITIES AND REPORTING SYSTEM**

**October 26-28, 2022**

Facilitators: Plaza Maria Luisa Suites Inn

**HGP CORE TEAM MEMBERS**

<b>CONSULTANTS</b>	
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DR. JOELYZA M. ARCILLA	OIC-ASDS
DR. MARCELO K. PALISPIS	OIC-ASDS
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<b>LEARNING FACILITATORS/ TECHNICAL WORKING GROUP</b>	
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