



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. *603*, s. 2022

**SCHOOL HEADS CAPACITY BUILDING ON SOCIAL MOBILIZATION & IMPLEMENTATION
OF ADVOCACY CAMPAIGN FOR PPAs**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD, EPS, PSDSs, SEPS & EPS II
Unit Heads, Elementary and Secondary School Heads
All Others Concerned

1. The School Heads Capacity Building on Social Mobilization & Implementation of Advocacy Campaign for Programs, Projects and Activities (PPAs) is scheduled on November 8-9, 2022 at Hotel Palwa, Dumaguete City.
2. Participants to the said conference are School Heads designated as District SBM Coordinators and District Adopt-A-School (ASP) Coordinators, respectively. Each district is only allowed to send one coordinator for each program. In case the School Head is handling classes, a representative must attend on his/her behalf to avoid disruption of classes. The list of Technical Working Group (TWG) is attached to this memo.
3. Furthermore, the two-day activity is a live-out conference. Meals (AM snacks, lunch and PM snacks) shall be served.
4. All expenses incurred during the conduct of the conference shall be charged against HRTD Funds while accommodation, traveling, and incidental expenses of participants shall be charged against School MOOE/Local Funds subject to the usual accounting rules and regulations.
5. For clarifications and queries, please contact Mrs. Karla P. Antonio at 0915-827-2013 or Dr. Regina Clarina E. Empeso at 0977-171-0017.
6. For widest dissemination and compliance.

M. Paulin
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent
11/7/22

SPP/MKP/JMA/NLR/SGOD/RBR/rcee
November 4, 2022



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Technical Working Group (TWG)

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