



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

Office of the Schools Division Superintendent

13 DEC 2022

DIVISION MEMORANDUM

No. 944, s. 2022

**TRAINING-WORKSHOP ON THE PREPARATION AND UPLOADING OF CY 2023 WORK AND FINANCIAL PLAN (WFP) IN THE PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)**

To: OIC - Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Division Education Program Supervisors/Division Coordinators  
SEPS, EPS II, PDO I & II  
Section Heads  
All Others Concerned

1. This Office through the SGOD Planning and Research conducts a *2-day Training-Workshop on the Preparation and Uploading of CY 2023 Work and Financial Plan (WFP) in the Program Management Information System (PMIS) Assessment* on **December 19-20, 2022** at **Hotel Palwa, Dumaguete City**.
2. The participants (see Annex A) in this activity are requested to bring the following: **laptop, extension cord, and softcopy/hardcopy of Proposed Programs, Activities and Projects for FY 2023 (Template 2)**.
3. Expenses for meals (breakfast, AM/PM snacks, lunch and dinner) shall be charged against HRTD funds, while travelling and incidental expenses incurred by the participants shall be charged against Division MOOE, subject to the usual accounting rules and regulations.
4. For clarifications regarding the activity, please contact the SEPS for Planning and Research through [dae.habalo@deped.gov.ph](mailto:dae.habalo@deped.gov.ph) or contact (035) 422 8511.
5. For your guidance and strict compliance.
6. This memorandum serves as TRAVEL ORDER.

*Senen Priscillo P. Paulin*

**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

12/12/22

SPP/ JMA-MKP/SGOD/RBF/dph  
12/12/22



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**ANNEX A: LIST OF PARTICIPANTS****DAY 1 Participants: December 19, 2022 (Monday)**

1. SDS Mr. Senen Priscillo P. Paulin, CESO V	24. Joy Emily A. Tanio
2. ASDS Dr. Joelyza M. Arcilla, CESE	25. Dr. Norlita B. Nemenzo
3. ASDS Dr. Marcelo K. Palispis	26. Ben Jofil B. Diego
4. ASDS/CID Chief Dr. Nilita L. Ragay	27. Francis C. Austero
5. SGOD Chief Dr. Rachel B. Picardal	28. Lani B. Yurong
6. Allan A. Tabio	29. Jian A. Diaz
7. Dae P. Habalo	30. Tara Gay S. Dapat
8. Jennifer P. Piodos	31. Noeme J. Boco
9. Lydia D. Cacas	32. Atty. Eduardo T. Sedillo
10. Dr. Renante A. Juanillo	33. Atty. Marjorie D. Porcina
11. Dr. Carmelita A. Alcala	34. Atty. Freshstille Rose Diane B. Picardal
12. Katherine Y. Sedillo	35. Mary Rose T. Villavicencio
13. Dr. Antonio B. Baguio Jr.	36. Niñonito Divino
14. Dr. Dan P. Alar	37. Amabel A. Herrera
15. Arnold R. Jungco	38. Alfredo Ticon Jr.
16. Jenith C. Cabajon	39. Jan Marie S. Camacho
17. Rosela A. Abiera	40. Conchita J. Tuin
18. Maricel S. Rasid	41. Rina A. Duran
19. Elmar L. Cabrera	42. Gemmalyn Villarejo
20. Dr. Anna Lee A. Amores	43. Ma. Irene Cecilia A. Elemia
21. Dr. Elisa L. Baguio	44. Severo Caro
22. Dr. Donre B. Mira	45. Andrei P. Amor
23. Arlene A. Pepito	

**DAY 2 Participants: December 20, 2022 (Tuesday)**

1. SDS Mr. Senen Priscillo P. Paulin, CESO V	22. Niñonito Divino
2. ASDS Dr. Joelyza M. Arcilla, CESE	23. Alfredo Ticon Jr.
3. ASDS Dr. Marcelo K. Palispis	24. Severo Caro
4. ASDS/CID Chief Dr. Nilita L. Ragay	25. Marsha D. Ruiz
5. SGOD Chief Dr. Rachel B. Picardal	26. Florecita G. Enopia
6. Allan A. Tabio	27. Kecylin Je O. Bacud
7. Dae P. Habalo	28. Roy Cadinan
8. Dr. Karl T. Credo	29. Andrei P. Amor
9. Engr. Philip C. Tubog	30. Engr. Monica T. Abadines
10. Dennis Charl F. Andalajao	31. Engr. Wendy L. Baldazano
11. Iryll Mae S. Macahig	32. Desiderio Quitoy Jr.
12. Dr. Geraldine Olmillo	33. Amalia Barot
13. Dr. Regina Clarina E. Empeso	34. Farren Leigh Hababag
14. Karla P. Antonio	35. Kenneth Misamis
15. Joseph R. Gemina	36. Janet Gaddi
16. Engr. Erwin C. Pinuto	37. Suzette Onde
17. Jeylene E. Cerial	38. Melanie Austero
18. Jerry Mar B. Vadil	39. Gueia Narvas
19. Dr. Karina Louise B. De la Cruz	40. Clint Arthur Tiu
20. Felix III Jr. D. Mosqueda	41. Ma. Irene Cecilia A. Elemia
21. Dr. Melchora Diosdada G. Asdillo	