



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of negros oriental

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 210 , s. 2022

**CAPACITY BUILDING ON CLASSROOM-BASED ACTION RESEARCH PROPOSAL WRITING
FOR DISTRICT RESEARCH COORDINATORS**

To: OIC - Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public Schools District Supervisors/District In-Charge/Care Taker
All Others Concerned

1. The Department of Education continues to support the culture of research across the basic education system and promotes evidence-based decision-making through various research initiatives.
2. In this regard, a 3-day Capacity Building on Classroom-Based Action Research Proposal Writing for District Research Coordinators shall be conducted by the SGOD Planning and Research section on **March 29-31, 2022 at Plaza Maria Luisa Suites Inn, Dumaguete City.**
3. The activity aims to encourage more teachers to conduct school and classroom-based action research studies by capacitating district research coordinators and its alternative on the conduct of action research.
4. With this, we would like to request all Districts thru the PSDS/District In-charge or Care Taker to **nominate two (2) participants** to attend the activity.
5. To ensure that each district will be able to promote the culture of research, the district selection team should consider the following in nominating participants:

Participants	Remarks
District Research Coordinator (DRC-Elem)	• Must be an Elem. Master Teacher or BERF grantee with completed research or SEF 2019 co-author
Alternative District Research Coordinator (ADRC-Elem)	• Must be an Elem. Master Teacher and Non-BERF grantee/SEF 2019 co-author
NOHS (JHS & SHS)	• Per School Head's recommendation



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

6. Details of the recommended participants shall be submitted by each District through email address **dae.habalo@deped.gov.ph** on or before **March 16, 2022**:
- Full name
 - Contact number/s
 - DepEd Email address
 - Current position
 - School
 - Role (DRC or ADRC)
7. Selected participants will have to bring the following:
- Laptop with MS Office installed (**Mandatory** – individual)
 - Extension cords/wire
 - Portable Wi-Fi devices (**Mandatory** – per district/individual)
 - Face Mask (**Mandatory** – individual)
 - Alcohol/Disinfectant (**Mandatory** – individual)
8. Below outlines the number of participants for the said activity:

Office	No. of Personnel
Division Training Team/ Technical Working Group	17

Curriculum Implementation Division (CID)	
Office/Unit	No. of Personnel
LRMDS	3
ALS	1
TOTAL CID Participants:	4

1 st Congressional District	
Accommodation: Live-out	
Meals: Breakfast, AM Snacks, Lunch, PM Snacks	
District	No. of Personnel
La Libertad 1	2
La Libertad 2	2
Jimalalud 1	2
Jimalalud 2	2
Tayasan 1	2
Tayasan 2	2
Ayungon 1	2
Ayungon 2	2
Bindoy 1	2
Bindoy 2	2
Manjuyod 1	2
Manjuyod 2	2



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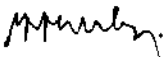
2nd Congressional District	
Accommodation: Live-out	
Meals: Breakfast, AM Snacks, Lunch, PM Snacks	
District	No. of Personnel
Mabinay 1	2
Mabinay 2	2
Mabinay 3	2
Mabinay 4	2
Amlan	2
San Jose	2
Sibulan 1	2
Sibulan 2	2
NOHS - JHS	1
NOHS - SHS	1

3rd Congressional District	
Accommodation: Live-out	
Meals: Breakfast, AM Snacks, Lunch, PM Snacks	
District	No. of Personnel
Valencia	2
Bacong	2
Dauin	2
Zamboanguita 1	2
Zamboanguita 2	2
Siaton 1	2
Siaton 2	2
Siaton 3	2
Siaton 4	2
Sta. Catalina 1	2
Sta. Catalina 2	2
Sta. Catalina 3	2
Sta. Catalina 4	2
TOTAL District Participants:	68



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9. A separate memorandum shall be issued for the final list of participants (**proxy is discouraged**).
10. In preparation for the activity, all participants are requested to attend the brown bag meeting facilitated by the **SGOD Planning & Research Section on March 21, 2022, at 10 o'clock in the morning, via MS Teams**. The link to the meeting will be sent to the email address of confirmed participants.
11. Expenses related to the conduct of the activity shall be charged against the HRTD funds/School MOOE/Local funds, subject to the usual accounting, and auditing rules and regulations.
12. For more information regarding this activity, you may contact the SEPS for Planning & Research via dae.habalo@deped.gov.ph.
13. Immediate dissemination of this Memorandum is desired.


SENE PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SPP/ JMA-MKP/SGOD/RBP/dph
03/11/2022

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