



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2021- 317

TO : Assistant Schools Division Superintendents
Chief, CID and SGOD
Public Schools District Supervisors/DIC's
Selected Teachers of Bacong District

FROM : *mpaulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent
7/12/22

SUBJECT : **RESUMPTION ON THE WORKSHOP ON SYSTEMATIC ORGANIZATION OF CENTRALLY DEVELOPED AND PROCURED ADM-MODULES FOR DIVISION-WIDE DISTRIBUTION FOR THE 3rd and 4th QUARTER UTILIZATION IN 3 BATCHES**

DATE: **July 7, 2022**

The SDO Negros Oriental in coordination of the CID-LRMS Team & the Supply Officer will continue the conduct on the **WORKSHOP ON SYSTEMATIC ORGANIZATION of CENTRALLY DEVELOPED & PROCURED ADM-MODULES for the 3rd & 4th QUARTER UTILIZATION for 2nd & 3rd BATCHES on the following schedules: July 20-22, 2022, August 8-13, 2022 and August 17-19, 2022** respectively and this will be conducted at NOHS Open Hall. The 12-day workshop is divided into 3 batches to accommodate all the districts.

The activity aims at finalizing the procedure of unpacking/packing, sorting, and preparation of the distribution lists of the available ADM-modules stocked at the NOHS Open Hall.

Participants to this activity are the selected male and female district and school property custodians. They are advised to be venue on official time, at the same time they must strictly observe stringent health protocols against covid-19 infection.

The PSDS/District Care Takers shall identify and submit the names of their representatives to the LRMS Manager, Ms. Rosela R. Abiera.

Lunch and 2 snacks shall be served chargeable against OSEC-7-21-3200 MOOE, while traveling and other expenses incurred shall be charged to Local/School MOOE Funds.

Services rendered during Christmas Break, Saturdays & Holidays will entitle them to received **Service Credits** and **CTO** for the non-teaching personnel involved as per CSC-DBM JOINT CIRCULAR NO. 02-04.

For information and guidance.

SPP/MKP-JMA-NLR/CID-LRMS/rra
July 7, 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

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Enclosure _____

Participants per District

DISTRICT	NUMBER OF PAX	SCHEDULE DATES	NO. OF DAYS
Mabinay 4	5	July 20-22, 2022	3
Siaton 4	5		3
Bindoy 1	5		3
Bindoy 2	5		3
Dauin	5		3
Amlan	5		3
Siaton 2	5		3
Staff	5		3
Abiera, Bidaure, Larena, Labong, Malinao			
Zamboanguita 1	5	August 8-10, 2022	3
Zamboanguita 2	5		3
Ayungon 2	5		3
Manjuyod 1	5		3
Manjuyod 2	5		3
Siaton 1	5		3
Siaton 3	5		3
Staff			3
Abiera, Bidaure, Larena, Labong, Malinao			
La Libertad 1	5	August 11-13, 2022	3
La Libertad 2	5		3
Jimalalud 1	5		3
Jimalalud 2	5		3
Tayasan 1	5		3
Tayasan 2	5		3
Ayungon 1	5		3
Staff	5		3
Abiera, Bidaure, Cabrera, Rasid, Cadungog			
Sta. Catalina 1	5	August 17-19, 2022	3
Sta. Catalina 4	5		3
Sta. Catalina 3	5		3
Sta. Catalina 2	5		3
Mabinay 1	5		3
Mabinay 2	5		3
Mabinay 3	5		3
Staff	5		3
Abiera, Bidaure, Cabrera, Rasid, Cadungog			

SPP/MKP-JMA-NLR/CID-LRMS/rra
July 6, 2022



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