



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2022- 345

TO : **ASDSs and SGOD Chief
All Public Schools District Supervisors/
District in-Charge/District Care Takers
All Others Concerned**

FROM : *Senen Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **SCHOOL VISIT AND DIVISION CONFERENCE OF ALL DISTRICT
LEADERS**

DATE : July 25, 2022

1. This office informs all the Public Schools District Supervisors/District In-Charge/District Care Takers for **Schools Visit and Division Conference** at **8:00 o'clock in the morning** on **July 25, 2022**, at **Jimalalud Districts**.
2. The conference aims to:
 - a. discuss issues and concerns of the EOSY classes;
 - b. reflect and provide interventions on the gaps met in the recently concluded SY;
 - c. organize activities as initial preparation for the new SY; and
 - d. appreciate collaboration and teamwork in attaining the set objectives.
3. Kindly bring the following using the attached format:
 - a. Initial absorptive capacity report for SY 2022-2023
 - b. Data on the number of schools offering EOSY classes
4. Drop off school is at Jimalalud Central School, Jimalalud District 2.
5. Stringent health protocols like wearing of facemask and face shield, social distancing, etc. shall be observed.

19 JUL 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-0667 / 422-7644
Email Address: negros.oriental@deped.gov.ph

6. Everyone is requested to come on time in blue polo shirt, thus for those who wish to sleep on the day before the conference to join the activity on time, kindly make arrangement with the host PSDSs.
7. Travel and other incidental expenses related to the activity shall be charged against Division/School MOOE or other local funds subject to the usual accounting rules and regulations.
8. This serves as an **Authority to Travel**.
9. For information and compliance.

