



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools
Division Superintendent

MEMORANDUM

MLA-2022- 370

TO : **DR. MACRINA K. VILLALUZ**
Public Schools District Supervisor
Sibulan 1

Attention: MRS. HAZEL IBALE
SP/Bolocboloc ES

FROM : *M. Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
8/1/2022

SUBJECT : **CONDUCT OF TEAM BUILDING ACTIVITY**

DATE : 29 July 2022

1. Please advise **MR. REYNALD DOTE**, Teacher II / Bolocboloc ES to serve as facilitator during the conduct of Team Building Activity of Siaton NHS, Siaton II District on July 29, 2022.
2. Further, expenses incurred by Mr. Dote shall be charged to inviting Office.
3. **This Memorandum serves as Authority to Travel.**
4. For guidance and compliance.

SPP/OSDS/SPP/bing

2 AUG 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-0667 / 422-7644
Email Address: negros.oriental@deped.gov.ph