



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**

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**Office of the Schools  
Division Superintendent**

**MEMORANDUM**  
**MLA-2022- 379**

**TO :** **DR. LYDIA B. BENSON**  
Public Schools District Supervisor  
Manjuyod 1

**DR. HENRIQUITO C. TEPACIA**  
Public Schools District Supervisor  
Manjuyod 2

*Appreciate*  
**FROM :** **SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

**SUBJECT :** **ATTENDANCE TO THE LGU-MANJUYOD  
TEAM BUILDING, PRE-ELA ACTIVITY AND  
COMPREHENSIVE DEVELOPMENT PLAN**

**DATE :** 04 August 2022

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1. Please advise of your participation to the pre-ELA activity and crafting of CDP for Manjuyod, Negros Oriental on August 9-12, 2022 to be held in Siquijor.
  2. Attendance to the said activity is official time only and expenses incurred shall be charged to inviting Office.
  3. **This Memorandum serves as Authority to Travel.**
  4. For guidance and compliance.

SPP/OSDS/SPP/bing

15 AUG 2022



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