



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022- 781

TO : **DAE P. HABALO**, Senior Education Program Specialist
KARL T. CREDO EdD, Planning Officer III
REGINA CLARINA E. EMPESO EdD, Education Program Specialist II
KARLA P. ANTONIO, Education Program Specialist II

FROM : *MPaulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
015/22

SUBJECT : **PREPARATION FOR THE TIGOM 2022**

DATE : August 5, 2022

1. You are hereby requested to report to the division Office on **August 6, 2022** for the preparation of reports and documents for TIGOM 2022: Stakeholders' Convergence.
2. All documents which shall be submitted shall be in hard and soft copies.
3. Travelling and other expenses incurred shall be charged against MOOE/local funds subject to the usual accounting and auditing rules and regulations.
4. Attendance in the activity will merit an equivalent Compensatory Time Off.
5. For information and compliance

SPP/JMA-MKP-NLR/SGOD/RBP/kpanton

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5 AUG 2022



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