



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022- 782

TO : **REGINA CLARINA E. EMPESO EdD**, Education Program Specialist II
KARLA P. ANTONIO, Education Program Specialist II
FELIX III D. MOSQUEDA, Nurse II, Nurse-In-Charge

FROM : *ppaulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : *o/sk*
PREPARATION FOR THE BRIGADA ESKWELA KICK-OFF

DATE : August 5, 2022

1. You are hereby requested to offer your services this weekend, **August 6-7, 2022** for the preparation of programs and materials for the Brigada Eskwela.
2. Please report at the Division Office on August 6, 2022 for the printing of programs, certificates, and presentations.
3. Further to prepare the venue and other logistics, please report at San Jose Central School.
4. Travelling and other expenses incurred shall be charged against MOOE/local funds subject to the usual accounting and auditing rules and regulations.
5. Attendance in the activity will merit an equivalent Compensatory Time Off.
6. For information and compliance

SPP/JMA-MKP-NLR/SGOD/RBP/kpanton

15 AUG 2022



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