



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022- MS

TO : **DR. JOELYZA M. ARCILLA, ASDS**
DR. CARMELITA A. ALCALA, EPS
MS. IRYLL MAE S. MACAHIG, SEPS-HRDS
DR. KARL T. CREDO, Planning Officer III
MS. LANI B. YURONG, Administrative Officer V
MS. JIAN A. DIAZ, Administrative Officer IV
HRMU PERSONNEL

FROM : *MPaulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent
8/8/22

SUBJECT : **VIRTUAL CONFERENCE WITH THE HUMAN RESOURCE
MANAGEMENT UNIT (HRMU)**

DATE : **August 08, 2022**

1. Please be informed of your attendance to a virtual conference with the Human Resource Management Unit (HRMU) on **August 10, 2022, at 9 o'clock in the morning via google meet.**
2. In relation to this, the attendance of the following is also requested:
(Through the Public Schools District Supervisors)
 - a. All Administrative Assistant II and III
 - b. All Administrative Officer II
3. Details regarding personnel services and processes and other issues and concerns will be discussed.
4. For information and compliance.

08 AUG 2022



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644
Email Address:negros.oriental@deped.gov.ph