



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022- 429

TO : **THROUGH THE SECTION HEADS**
(Please see attached list)

FROM : *Sp Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **DESIGNATION OF DIVISION PUBLIC ASSISTANCE COMPLAINTS
DESK (PACD)**

DATE : **August 25, 2022**

1. The Department of Education (DepEd) issues this memo in all concerned division office personnel. The designation of PAC-D aims to improve the frontline services of this division through the provision of delightful customer assistance and faster resolution of concerns received by respective offices.
2. This is in compliance with Republic Act (RA) No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 that aims to streamline the current systems and procedures of government services and Memorandum Circular (MC) No. 2019-002 of the Anti-Red Tape Authority (ARTA) titled Guidelines on the Implementation of the Citizen's Charter in Compliance with Republic Act 11032.
3. The designated PAC-D shall be:
 - a. Regular personnel designated to perform the role at the Division office.
 - b. Knowledgeable in the protocols of facilitating the concerns received from the client.

25 AUG 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



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- c. Tasked to assist resolution and provide feedback if necessary.
4. The Office have assigned the personnel and scheduled date in rendering the service. (Attached thru this memo)
5. For the information and immediate dissemination of this Memorandum is desired.



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SCHEDULE OF PAC-D

NAME	DATE
Suasin, Mae Ann Arrieta	August 26, 2022
Villarejo, Gemmalyn Bunag	August 30, 2022
Balambao, Mary Ann Lagud	August 31, 2022
Cadiente, Jennilene Gabutero	September 01, 2022
Ogabang, Ivy Rose Awid	September 02, 2022
Barot, Amalia Gio	September 05, 2022
Misamis, Kenneth Corda	September 06, 2022
Chavez, Dennis Emperado	September 07, 2022
Onde, Suzette Sillero	September 08, 2022
Gloria, Mary Ruth Camero	September 09, 2022
Celis, Annalee Ramirez	September 12, 2022
Trasmonte, Brent John Delfino	September 13, 2022
De La Torre, Blanche Villafloros	September 14, 2022
Mananquil, Maria Lovelyn Vendiola	September 15, 2022
Samson, Gueia Narvas	September 16, 2022
Hababag, Farren Leigh Yurong	September 19, 2022
Chiu, Emilda Kabristante	September 20, 2022
Baldado, Melydith Palumar	September 21, 2022
Ruperto, Alexandria Nocete	September 22, 2022
Quirit, Elizabeth Soliva	September 23, 2022
Mosqueda, Felix III Dela Peña	September 26, 2022
Nuez, Ester Infante	September 27, 2022
Velasco, Estela Sumalpong	September 28, 2022
Cabrera, Esan Val Torres	September 29, 2022
Fesarit, Ana Mae Caldamo	September 30, 2022

SCHEDULE OF PAC-D

NAME	DATE
Tiu, Clint Arthur Ajero	October 03, 2022
Mayagma, Ellen Retes	October 04, 2022
Cadiente, Marydel Cadimas	October 05, 2022
Besario, Maria Nehmia Yuson	October 06, 2022
Enardecido, Rosalie Ambata	October 07, 2022
Manaban, Deanne Beth Quirit	October 10, 2022
Austero, Melanie Mae Orlina	October 11, 2022
Juntilla, Kathleen Joy Uy	October 12, 2022
Duran, Rina	October 13, 2022
Torres, Gwynne Stacy Baylon	October 14, 2022
Gaddi, Janet Ladero	October 17, 2022
Pinero, Francisco Jr. Montilla	October 18, 2022
Saycon, Ireen Pintor	October 19, 2022
Bajar, Myrna Roy Viernes	October 20, 2022
Pajuelas, Mark Anthony Asentista	October 21, 2022
Villegas, Eva May Cabano	October 24, 2022
Cimafranca, Rosemarie Elnar	October 25, 2022
Duran, Antonio Ricardo Enerlan	October 26, 2022
Calidguid, Maria Estrellita Dagoy	October 27, 2022
Visitacion, Romanito Amorganda	October 28, 2022
Mongcopa, Daisymi Adial	October 31, 2022