



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**Office of the Schools Division Superintendent**

MEMORANDUM

MLA-2022- 434

To : **ALEJANDRO M. BACANE, District Caretaker, Jimalalud 1**

From : **SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

Subject: **TO PARTICIPATE IN THE 2022 BUWAN NG WIKA  
CULMINATION PROGRAM**

Date : **August 31, 2022**

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1. This to inform the field that **Jane Sevilla, Teacher 1 of Jimalalud NHS, Jimalalud District 1, a member of the Jimalalud NHS Teachers' Ensemble dubbed as Hambabalud Dancers**, is requested to render dance presentation during the **2022 Buwan ng Wika Culmination Program on August 31, 2022 at Robinson's Place in Dumaguete City.**
  2. Moreover, for the services rendered during her dance practices on **August 29, 2022**, the aforementioned teacher is given a **one-day service credit** as stipulated in **DepEd Order No. 53, s.2003, titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers**
  3. While participating in the said activity, the school head is advised to ensure no disruption of classes as mandated in **DO 9, S. 2005 – INSTITUTING MEASURES TO INCREASE ENGAGED TIME-ON-TASK AND ENSURING COMPLIANCE THEREWITH.**
  4. Travel and other incidental expenses incurred will be charged against School MOOE, subject to the usual accounting and auditing rules and regulations.
  5. This memorandum also serves as **Authority to Travel.**
  6. Prompt dissemination of this memorandum is desired.

SPP/JMA-MKP-NLR/CID-NLR/aaa  
August 17, 2022

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