



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

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**Office of the Schools Division  
Superintendent**

MEMORANDUM  
MLA-2022 - 476

TO : **CHRISTIAN A. TUBOG- School Principal, Dauin Science High School,  
Dauin District**  
: **BEDA JOVENCIANA A. DAVAD-PSDS, Dauin District**

FROM: **SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
*9/29/22*

SUBJECT : **PROCESS/PAYMENT OF FIDELITY BOND FOR OPENING OF CHECKING  
ACCOUNT**

DATE : September 27, 2022

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1. Relative to the implementation of the COA-DBM-DepEd Joint Circular No. 2019-1 and DepEd Order No. 29, s. 2019, you are hereby advised to process and pay your fidelity bond. The following were noted even after constant reminders and follow-ups from your Clustered Bookkeeper and Public District Supervisor.
    - a. Fidelity online application was approved last April 20, 2022 with the status FOR BTR-PDO SUBMISSION FOR PAYMENT.
    - b. There is no progress on the status of your application regarding payment made to BTR.
    - c. The Bureau of Treasury is setting aside your documents for opening a checking account due to an expired fidelity bond.
  2. The above school head is hereby given one week (1) to process and scan related documents for the issuance of the Authority to Pay (ATAP) to the Bureau of Treasury and can ask for technical assistance from your clustered bookkeeper.
  3. For information, guidance and compliance.

SPP / RBP/ JRP/ KIC



**Address:** Capitol Area, Kagawasan Ave., Daro, Dumaguete City  
**Telephone Nos.:** (035)225-1640  
**Email Address:** negros.oriental@deped.gov.ph