



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2022- 487

TO : PUBLIC SCHOOL DISTRICT SUPERVISORS
DISTRICT IN-CHARGE/DISTRICT CARE TAKERS

FROM : *M. Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
10/5/22

SUBJECT : ATTENDANCE TO THE DIVISION CONFERENCE OF ALL MASTER TEACHERS

DATE : October 4, 2022

1. You are hereby requested of your attendance to the Division Conference of All Master Teachers at Negros Oriental High School (NOHS), Kagawasan Avenue, Capitol Area, Dumaguete City. Important matters will be discussed.
2. Please note of the following schedule:
 - October 11, 2022 at 8:00 o'clock in the morning – **1st Congressional District**
 - October 11, 2022 at 1:00 o'clock in the afternoon – **2nd Congressional District**
 - October 12, 2022 at 8:00 o'clock in the morning – **3rd Congressional District**
3. It is reminded that you should follow the time schedule.
4. Transportation and other incidental expenses incurred shall be charged against School MOOE for the School/District participants while Division MOOE for the Division participants all are subject to the usual rules and accounting regulations.
5. School Heads and Supervisors are requested to issue an Authority to Travel for their participants.
6. For your information and compliance.

SPPP/MKP-JMA-NLR/CID-NLR/ching

5 OCT 2022



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