



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
 Superintendent**

8 NOV 2022

MEMORANDUM

MLA-2022- 548

TO : PSDS (1<sup>st</sup> Cong., 2<sup>nd</sup> Cong and 3<sup>rd</sup> Cong.)  
 School Heads (1<sup>st</sup> Cong., 2<sup>nd</sup> Cong and 3<sup>rd</sup> Cong.)  
 Clustered Bookkeepers (1<sup>st</sup> Cong., 2<sup>nd</sup> Cong and 3<sup>rd</sup> Cong.)

FROM : **By Authority of the Schools Division Superintendent:**

  
**NILITA L. RAGAY, Ed.D.**

OIC-Office of the Asst. Schools Division Superintendent  
**Office-In-Charge**

SUBJECT : **Orientation on the Implementation of COA-DBM-DEPED  
 Joint Circular No.2019-1 “Management of Cash Advances to  
 DEPED Non-Implementing Units (Non-Ius) for School MOOE and  
 Program Funds”**

DATE : November 9, 11, 14, 16, 21, 22, 23 & Dec 2, 2022

1. Relative to implementation of **COA-DBM-DEPED Joint Circular No.2019-1 Management of Cash Advances to DEPED Non-Implementing Units (Non-Ius) for School MOOE and Program Funds** you are hereby advised to attend the orientation on the following schedule @ 8:00am – 5:00pm:

DATE	DISTRICTS	VENUE	HOST DISTRICT
NOV . 9	VALENCIA & SIBULAN 1&2	TIPTOP	SIBULAN 1
NOV.11	ZAMBOANGUITA, DAUIN, BACONG	TIPTOP	ZAMBOANGUITA 2
NOV. 14	MANJUYOD & BINDOY	T B A	MANJUYOD 1
NOV. 16	SIATON 1 - 4	TIPTOP	SIATON 3
NOV. 21	AYUNGON & TAYASAN	T B A	AYUNGON 2
NOV. 22	SAN JOSE & AMLAN	TIPTOP	AMLAN
NOV. 23	STA. CATALINA 1 - 4	TIPTOP	STA. CATALINA 2
DEC. 02	JIMALALUD & LA LIBERTAD	T B A	LA LIBERTAD 1

2. The host for the orientation will take charge of the program, venue and other equipment needed for the orientation



**Address:**Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:**(035)225-2838 / 225-0667 / 422-7644  
**Email Address:**negros.oriental@deped.gov.ph



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3. Registration Fee of Five Hundred Pesos (Php 500) shall be collected to cover the cost of the venue including lunch and two(2) snacks as well as travelling expenses related to this activity shall be charge against School MOOE Subject to the usual accounting and auditing rules and regulations.
4. For you information and guidance.

SPP/ ASDS/RBP/JPP

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