




Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2022- 52

TO: **Public Schools District Supervisors Concerned
Public School Heads Concerned
SPG/SSG Teacher-Adviser Concerned**

FROM: For the Schools Division Superintendent:


NILITA L. RAGAY EdD
OIC- Assistant Schools Division Superintendent

11/10/22

SUBJECT: **QUARTERLY MEETING OF DIVISION SUPREME GOVERNMENT AND
TEACHER-ADVISERS: AUTOMATED ELECTION SYSTEM POST CONFERENCE,
YOUTH FORMATION PROGRAM ACCOMPLISHMENTS AND CIGPS**

Date: November 10, 2022

1. This office through the Youth Formation Program will conduct a **Quarterly Meeting of Division Supreme Government and Teacher-Advisers: Automated Election System Post Conference, Youth Formation Program Accomplishments and CIGPs on November 18, 2022 at 7: 30 am – 5:00 pm in Hotel Palwa Dumaguete City.**
2. This activity will focus on the discussion and deliberation presented during the OASYASC interface meeting regarding the Newly Developed Automated Election System (AES), crafting and presentation of District Supreme Government Accomplishment Reports and CIGPs.
3. The participants to this activity are the **Division Federated SPG and SSG Officers with their Teacher-Adviser** that will serve as chaperon.
4. Student participants are requested to bring their own laptop and required to submit their parents' consent and waiver during the said activity (please see enclosure).

SPP/JMA-MKP-NLR/SGOD/REP/JeyleneE Cerial
November 10, 2022

11 NOV 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-0667 / 422-7644
Email Address: negros.oriental@deped.gov.ph

5. School heads are reminded to ensure that no classes shall be disrupted due to the attendance of teachers and student to this activity.
6. Furthermore, attached is the list of Technical Working Committee (TWC) members and facilitators of the activity.
7. Meals during the activity shall be charged against **YFP-AES FUNDS**, while traveling and other incidental expenses of the participants shall be charged against MOOE and other local funds. All are subject to the usual accounting and auditing rules and regulations.
8. For clarifications, questions, and concerns, please coordinate with Engr. Erwin Pinuto, PDO-1 YFC at 09267259083 or with Jeylene E. Cerial, PDO-1 YFC at 09067468164.
9. For the information guidance and compliance of all concerned.

TECHNICAL WORKING COMMITTEE MEMBER

Chairperson: **Rachel B. Picardal, EdD**
Chief, SGOD

Facilitators: **Jeylene E. Cerial**
PDO I - YFP
Erwin C. Pinuto
PDO I - YFP
Jerry Mar Vadil
PDO I - YFP
Karla P. Antonio
EPS II - SOCMOB
Regina Clarina E. Empeso
EPS II - M & E Section

QATAME: **Dennis Charl F. Andalajao**
SEPS-M&E
Allan Tabio
DEPS- Sports
Joseph R. Gemina
PDO II - DRRM

Technical Assistant: **Florecita G. Enopia**
AO II
Severo Caro
AO II
Roy Cadinás
ADAS II
Kecylien Je O. Bacud
ADA I
Marcha D. Ruiz
ADA I

Host: **Andrie Amor**
ADA VI



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Consent, Waiver, Indemnity and Release
(To be completed by Young Person and Parent/Guardian)

Part A: To Be Completed by the Child

I agree to participate in the activity with the following details:

Production Name/Project Title: Quarterly Meeting of Division Supreme Government and Teacher-Advisers: Automated Election System Post Conference, Youth Formation Program Accomplishments and CIGPs

Location/Online Platform: Hotel Palwa, Dumaguete City

Date and Time: November 18, 2022

I agree to give permission to the **Department of Education (DepEd)** and its representative to make recordings of my voice and to take photographs and/ or videos in which I appear in at the event and location stated above, to be used for the communications and various public campaigns of the Department be it in print, broadcast and/or electronic media.

I have read and understood the accompanying letter and information leaflet. For things I don't understand, I will ask my Parent/Guardian to clarify the objective of the activity for me.

I know the purpose of the project/activity and the part I will be involved in. I know that DepEd and its representative are not allowed to use the information about me in any form that might harm my rights and well-being.

Name: _____

Signature: _____ Age: _____



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Part B: To Be Completed by the Parent/Guardian

As the parent/guardian of _____, I hereby allow him/her to participate in the following:

Production Name/Project Title: Quarterly Meeting of Division Supreme Government and Teacher-Advisers: Automated Election System Post Conference, Youth Formation Program Accomplishments and CIGPs

Location/Online Platform: Hotel Palwa, Dumaguete City

Date and Time: November 18, 2022

I acknowledge that the DepEd will own all rights to his/her images and recording made during the activity. DepEd and its representatives will have the right to use, display, exhibit, reproduce, distribute, and create derivative works of these images and recordings in any media now known or later developed.

As the parent, I understand my roles and responsibility to explain what this consent form is about to the child and ensure that his/her privacy and identity rights are protected and acknowledged accordingly.

As the parent/guardian, I hereby waive any right to inspect or approve the use of the images or recordings or of any written derivatives. I further waive all moral rights. I also waive any right to royalties or other compensation arising from or related to the use of the materials.

As the parent/guardian, I hereby release, defend, indemnify and hold harmless the DepEd and its representatives from and against any claims, damages or liability arising from or related to the use of the images, recordings or materials including, but not limited, claims of defamation, invasion of privacy, rights of publicity, copyright infringement, any misuse, distortion, blurring, alteration, optical illusion or use in composite form that may occur or maybe produced in taking, processing, reducing or producing the finished product, its publication or distribution.

I, _____, have legal authority to enter this contract. I have read this document before signing below and I fully understand the contents, meaning and impact of this consent, waiver, indemnity, and release.

This consent, waiver, indemnity, and release is binding on me, my heirs, executors, administrators, and assigns.

Parent/Guardian Name: _____ Signature: _____

Date: _____ Address: _____

Home Phone: _____ Mobile Phone: _____



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