



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

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**Office of the Schools Division  
Superintendent**

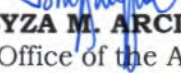
MEMORANDUM

MLA-2022- 520

To : **DR. KARL T. CREDO** – Planning Officer III  
**SEVERO CARO** – AO II

*Through the Public School District Supervisor:*

**DR. ELVIRA C. DIONES** – P1, Sibulan CES  
**DR. SUSANA S. AUSTERO** – P2, Zamboanguita CES  
**CLINT D. NOBLEFRANA** – T3, Amdus ES  
**LARY K. GAITERA** – T1, Caticugan HS


From :   
**JOELYZA M. ARCILLA, EdD**  
OIC- Office of the Asst. Schools Division Superintendent  
**Office-in-Charge**

Subject : **PREPARATION OF DOCUMENTS FOR PERFORMANCE MANAGEMENT  
SYSTEM**

Date : November 16, 2022

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1. The above-named personnel are directed to attend the Preparation of Documents for Performance Management System on November 19, 2022 at Plaza Maria Luisa Suites Inn.
2. Teaching personnel are entitled to a one (1) day Service Credit, while non-teaching personnel are entitled to a one (1) day COC.
3. Travelling, meals and other incidental expenses shall be charged against Division/School MOOE subject to the usual accounting and auditing rules and regulations.
4. For the information and guidance of all concerned.

SPP/JMA-MKP-NLR/SGOD//kctc  
November 16, 2022

17 NOV 2022



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**Email Address:** negros.oriental@deped.gov.ph