



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent  
MEMORANDUM  
MLA-2022- 596

**TO :** JENITH CORPIS CABAJON –Division Coordinator, SCP

**FROM :** SENEN PRISCILLO P. PAULIN, CESO V  
Schools Division Superintendent  
Office of the Schools Division Superintendent  
12/12/22

**SUBJECT :** ADDENDUM TO MLA 2022-877 TITLED “2022 DIVISION CHOIR FEST”

**DATE :** December 12, 2022

1. Attention is hereby directed to **Paragraph 6 of MLA 2022-877** titled “2022 Division Choir Fest” adding that for the non-teaching personnel, they are entitled to avail of the Compensatory Time-off (CTO) in accordance with Civil Service Commission (CSC) and the Department of Budget (DBM) and Management Joint Circular No. 1 s. 2015, entitled “Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees”.
2. All other items in the previous memo still remain and in effect.
3. Immediate dissemination of this **MEMORANDUM** is desired.

SPP/JMA-MKP-NLR/CID/NLR/jcc  
Dec. 12, 2022



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph