



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division Office of negros oriental

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022- 603

TO : (Through the District Supervisors/ School Heads)

CHARLAGNE F. EBROLE, MT 1- Sumaliring ES, Siaton District 1
DEMPSTER NOCETE- Mabinay District 2
ARNOLD CABATO- Tubigon HS, Sibulan District 1

FROM : *ppaulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

12/12/22

SUBJECT : **ASSIST IN THE PREPARATION FOR THE 2022 DIVISION YEAR-END
EXECON AND CAPACITY BUILDING**

DATE : Dec. 12, 2022

1. This office informs the above-mentioned personnel to assist during the **Preparation Workshop for the 2022 Division Year-End Executive Conference and Capacity Building** on December 16-17, 2022 at Hotel Essencia, Dumaguete City.
2. Furthermore, participants are entitled to a one (1) day Service Credits (For Saturday Dec. 17, 2022) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 02, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered, subject to the submission of an accomplished DTR and accomplishment report.
3. For your guidance and compliance.

SPP/JMA-MKP-NLR/SGOD/RFP/imsm

[Signature]

13 DEC 2022



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-0667 / 422-7644
Email Address:negros.oriental@deped.gov.ph