



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2022- 603

TO : **DAE P. HABALO, SEPS Planning & Research**
KARLA P. ANTONIO, EPS II SocMob & Networking

(Through the Public Schools District Supervisor/ School Head)

Mark Dave M. Vendiola, TIII – NOHS SHS
Mark Joeben L. Casal, TI – ANHS Carol-an Ext., Ayungon 2

FROM : 
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **LAYOUT AND EDITING OF DEDP 2023-2028**

DATE : December 12, 2022


You are hereby requested to report to the Division Office for the **Layout and Editing of DEDP 2023-2028** on **December 17, 2022**.

The participants are entitled to one (1) day Compensatory Overtime Credit on December 17, 2022 (*Saturday*) per DepEd Order No. 53, s. 2003 on the Updated Guidelines on the Grant of Vacation Service Credits to Teachers and with the Civil Service Commission [CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s.2004 on Non-Monetary Remuneration of Overtime Services Rendered, teaching personnel involved in the activity shall be entitled to service credits while non-teaching personnel shall be entitled to Compensatory Time-Off (CTO).

Meals, travelling and other incidental expenses incurred by the participants shall be charged against local funds/School MOOE subject to the usual accounting and auditing rules and regulations.

This memorandum serves as Travel Order.

For the information and compliance of all concerned.

SPP/ JMA-MKP/SGOD/RBP/dph
12/12/2022 

14 DEC 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph