



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2022- Q15

TO : **ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEF CID/CHIEF SGOD  
UNIT/SECTION HEADS  
ALL OTHERS CONCERNED**

FROM : *ppaulin*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

SUBJECT : *12/21/22*  
**PERFORMANCE REVIEW AND EVALUATION**

DATE : **DECEMBER 20, 2022**

1. Pursuant to DepEd Order no. 2, 2015, titled "Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education" a Performance Review and Evaluation shall be conducted by this Office.
2. In this connection, a one-day workshop on the Performance Review and Evaluation will be conducted on December 27, 2022, the venue will be announced later.
3. The performance review and evaluation shall be done at the end of the performance cycle to assess the office and individual employee's performance level based on the commitments and measures as contained in the signed OPCRf and IPCRF.
4. Please see attached list of participants in "Annex A".
5. This serves as your **Authority to Travel**.
6. Expenses relative to the conduct of the activity shall be chargeable to the Division MOOE, subject to the usual accounting and auditing rules and regulations.

SP/MKP-JMA-NLR/OASDS-P/MKP  
December 20, 2022

27 DEC 2022



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
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ANNEX A

**LIST OF PARTICIPANTS**

1	SDS	Paulin, Senen Priscillo P.
2	ASDS	Arcilla, Joelyza Miguel
3	ASDS	Palispis, Marcelo Kinkito
4	ASDS/CID	Ragay, Nilita Lobingco
5	SGOD	Picardal, Rachel Balbuena
6	Budget and Finance	Piodos, Ma. Jennifer Pinero
7	Budget and Finance	Cacas, Lydia Delfino
8	Administrative	Yurong, Lani Baylon
9	Cashier	Boco, Noeme Jumawan
10	IT	Gao-gao, Remylin Villamil
11	Legal	Sedillo, Eduardo Tag-at
12	Payroll	Villavicencio, Mary Rose Ting
13	HRMU	Diaz, Jian Aguilar
14	Records	Dapat, Tara Gay Sagolili
15	Supply	Bidaure, Ruby Jean Estrellita Marino
16	ASDS	SECRETARIAT 1
17	ASDS	SECRETARIAT 2
18	ASDS	SECRETARIAT 3
19	SDS	SECRETARIAT 4
20	SGOD	SECRETARIAT 5



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