



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022- 616

TO : **ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEF CID/CHIEF SGOD
UNIT/SECTION HEADS
ALL OTHERS CONCERNED**

FROM : *ppaulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : *12/23/22*
**ADDENDUM TO DIVISION MLA – 615 – 2022 TITLED
“PERFORMANCE REVIEW AND EVALUATION”**

DATE : **DECEMBER 23, 2022**

1. Relative to the Division **MLA-615-2022** titled **“PERFORMANCE REVIEW AND EVALUATION”** on December 27, 2022, this office informs the venue of the abovementioned activity is at **TipTop Tower Suite Inn, Dumaguete City.**
2. All participants are encouraged to bring their OPCR/IPCRRF.
3. The Secretariat to attend the said activity are as follows:

16	ASDS	MA. IRENE CECILIA A. ELEMIA
17	ASDS	SHEENA LEE TORRES
18	ASDS	RINA DURAN
19	SDS	ANNABELLE RAMIREZ
20	SGOD	KEYLIN BACUD

4. Please see attached Schedule of Activities for reference.
5. All provisions stipulated in the Division **MLA-615-2022** are still in effect.
6. For the information, guidance and compliance of all concerned.

SCHEDULE OF ACTIVITIES

**DECEMBER 27, 2022
(TUESDAY)**

7:30AM - 8:30AM

REGISTRATION

OPENING PROGRAM

PHILIPPINE NATIONAL ANTHEM

AVP

PRAYER

AVP

WELCOME REMARKS

DR. NILITA L. RAGAY
OIC-ASDS/CID Chief

RATIONALE

DR. MARCELO K. PALISPIS
OIC-ASDS

INTRODUCTION OF PARTICIPANTS

DR. RACHEL B. PICARDAL
SGOD Chief

INSPIRATIONAL MESSAGE

MR. SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

ENERGIZER

DISCUSSION ON OFFICE
PERFORMANCE COMMITMENT
AND REVIEW FORM (OPCRF)

DR. JOELYZA M. ARCILLA
OIC-ASDS

WORKSHOP PROPER

MA. IRENE CECILIA A. ELEMIA
EMCEE