



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022- 626

TO : **ALL ASDSs**
ALL PERSONNEL CONCERNED (see list below)

FROM : **MARCELO A. PALISPIS, EdD, JD**
OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **Authority to Render Overtime Services in the Preparation of the SRI CY 2022**

DATE : December 24, 2022

1. In the exigencies of the service, the following personnel are hereby authorized to render overtime services from December 26, 2022 to January 2, 2023 to process the SRI 2022.

Ma. Jennifer P. Piodos
Lydia D. Cacas
Maria Estrellita Calidguid
Ireen Saycon
Joy Ann Ege
Jocelyn Veriña
Dafodel Calumpang
Lizbeth Valencia
Karen Cuajao
Susette Catubay
Kevin Samson
Lorefe Ventura

Mary Rose Villavicencio
Fe Rizalind Kilat
Mariejean Nanette Buenafe
Maricel Corpis
Jechro Sun
Rodrigo Vendiola
Sushilla Mecla
Noeme Boco

2. You are to be given overtime pay chargeable against Personal Services (PS) Funds subject to the usual accounting, budgeting and auditing rules and regulations.
3. For you information and guidance.

SPP/ASDS/JPP

DEC 29 2022