




Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2022- 136

TO : **ASDSs and SGOD Chief  
All Public Schools District Supervisors/  
District in-Charge/District Care Takers  
All Others Concerned**

FROM :  **SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

SUBJECT : **DIVISION CONFERENCE OF ALL DISTRICT LEADERS**

DATE : March 29, 2022

1. This office informs all the Public Schools District Supervisors/District In-Charge/District Care Takers for a **Division Conference** at **8:00 o'clock in the morning on April 12, 2022**, at **La Libertad District**.
2. The conference aims to:
  - a. discuss accomplishments in the third quarter of SY 2021-2022;
  - b. present activities set for the 4<sup>th</sup> quarter of SY 2021-2022; and
  - c. appreciate collaboration and teamwork in attaining the set objectives.
3. Drop off school is at La Libertad Central School, La Libertad District 1.
4. Stringent health protocols like wearing of facemask and face shield, social distancing, etc. shall be observed.
5. For those who wish to sleep on the day before the conference in order to join the activity on time, kindly make arrangement with the host PSDSs.
6. Travel and other incidental expenses related to the activity shall be charged against Division/School MOOE or other local funds subject to the usual accounting rules and regulations.
7. This serves as an **Authority to Travel**.
8. For information and compliance.

ISPP/ MKP-IMA-NLR/OASDS-R/ NLR/

MAR 29 2022



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