



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2022- 187

TO : EMELYN BOLONGAITA, EdD-PSDS-Tayasan 1

FROM: *Senen Priscillo P. Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent
4/25/22

SUBJECT : CONFERENCE CUM ORIENTATION OF DIVISION MULTIGRADE (MG) FOCAL PERSONS ON PROGRAM IMPLEMENTATION AND MONITORING AND EVALUATION MECHANISMS FOR THE NEW NORMAL

DATE : April 25, 2022

1. Attached is **Regional Memorandum No. 0311s. 2022** titled “**Conference Cum Orientation of Division Multigrade (MG) Focal Persons on Program Implementation and Monitoring and Evaluation Mechanisms for the New Normal**”, a Face to Face activity to be held at the Applied Nutrition Center in Banilad, Cebu City on April 26-29, 2022.
2. Germane to this, **Mrs. Lainet T. Orellano**, District MG Focal Person of Tayasan District 1 is requested to attend and represent **Mrs. Jenith Cabajon**, Division MG Coordinator on the said undertaking.
3. For profound details, please refer to the enclosures.
4. Travelling expenses, food and other incidental expenses relative to the conduct of the activity shall be charged against School MOOE subject to the usual accounting rules and regulations.
5. Immediate dissemination of this **MEMORANDUM** is desired.

SPP/JMA-MKP-NLR/CID/NLR/jec
April 25, 2022

APR 26 2022



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

REGIONAL MEMORANDUM
No. _____, s. 2022

CONFERENCE CUM ORIENTATION OF DIVISION MULTIGRADE (MG) FOCAL PERSONS ON PROGRAM IMPLEMENTATION AND MONITORING AND EVALUATION MECHANISMS FOR THE NEW NORMAL

To: Schools Division Superintendents (SDSs)
All Others Concerned

1. To ensure efficient and effective implementation and delivery of the programs, activities, and projects in multigrade, this Office through the Curriculum and Learning Management Division will conduct face-to-face Orientation of Division MG Focal Persons on Program Implementation and Monitoring and Evaluation Mechanisms for the New Normal on April 26-29, 2022 at Applied Nutrition Center, Banilad, Cebu City.
2. The activity aims to discuss updates, gather reports and feedback on the use and effectuation of MG programs and activities, provide technical assistance based on identified CIGPs, present the updated program implementation and monitoring and evaluation framework and tools for multigrade in the region, align the existing M & E tools, and convert the same into an online tool to suit for the new normal setting. Likewise, participants shall be oriented and trained on using and creating google forms.
3. Participants to the activity are the Division MG Focal Persons. They are expected to present through powerpoint presentation their accomplishments as well as CIGPs in 6-8 minutes. A copy of the report following the given template shall also be submitted through this google drive link [https://drive.google.com/](#). They should bring with them laptop, hard and soft copy of MG-M & E tool used in the field, and WIFI modem. They are required to register through this link [https://forms.gle/](#)
4. Transportation and other incidental expenses incurred by the participants shall be charged against Division MOOE/local funds while accommodation and food expenses shall be charged against OSEC 7-21-5251, subject to the usual accounting and auditing rules and regulations. First meal is lunch of April 26 while last meal is lunch of April 29.
5. Immediate dissemination of, and compliance with this Memorandum is directed.


SALUSTIANO T. JIMENEZ EdD, JD, CESO V
Director IV
Regional Director

STJ; CAE/CLMD; MJCD/GGB



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QUARTELY PROGRAM IMPLEMENTATION REVIEW TEMPLATE

____ Quarter

Division: _____

Area: _____

KRA	Highlight of Accomplishments <i>[Program, Activities, Projects (PAPs)]</i>	Best Practices	Concerns, Issues, Gaps, Problems (CIGPs)	Interventions to Address the CIGPs
1. Curriculum Management				
2. Learning Delivery				
3. Learning Resource Management				
4. Assessment of Learning Outcomes				

Note:

Q1 - January - March

Q2 - April - June

Q3 - July - September

Q4 - October - December

Prepared by:

Noted:

Enclosure no. 2 – Activity Matrix

CONFERENCE CUM ORIENTATION OF DIVISION MULTIGRADE (MG) FOCAL PERSONS ON PROGRAM IMPLEMENTATION AND MONITORING AND EVALUATION MECHANISMS FOR THE NEW NORMAL

April 26-29, 2022

Day 1	ACTIVITY/IES	IN CHARGE
April 26, 2022 (8:00-12:00)	<ul style="list-style-type: none"> • Travel Time 	
12:00-1:00	Lunch	
1:00-5:00	Preliminaries Sharing of Accomplishments Synthesis	MG Focal Persons G. Bancog
Day 2	ACTIVITY/IES	IN CHARGE
April 27, 2022 (8:00am)	Breakfast Opening Program <ul style="list-style-type: none"> • National Anthem • Prayer • Opening Remarks • Acknowledgement of Participants • Mechanics • Warm Up 	Guihulngan City and Dumaguete City Dr. Gilda G. Bancog EPS-R7
	Direction Setting	G Bancog
	Presentation/Discussions of Systems and Mechanisms <ul style="list-style-type: none"> • Contextualization 	G Bancog
12:00-1:00	LUNCH BREAK	
1:00-5:00	Presentation/Discussion of Systems and Mechanisms <ul style="list-style-type: none"> • Monitoring and Evaluation 	Ms. Araceli Laude EPS, Danao & Dr. Sofia Tundag EPS, Dumaguete
DAY 3	ACTIVITY/IES	IN CHARGE
April 28, 2022 (8:00am)	Breakfast <ul style="list-style-type: none"> • Morning Preliminaries 	Mrs. Delia Mabao

	<ul style="list-style-type: none"> Aligning the Division M and E Tool with the new normal tool. Orientation on Google Forms 	<p>Toledo City Division</p> <p>Dr. Sisinia Vasquez Talisay City & Dr. Celestina Gohetia Cebu City</p> <p>G Bancog R7, EPS</p>
	LUNCH BREAK	
1:00-5:00	<ul style="list-style-type: none"> Creating Online M & E Tool using Google Forms 	<p>Division Supervisors/Focal Persons</p>
<p>DAY 4 April 29, 2022</p> <p>(8:00am)</p>	<p>Breakfast</p> <ul style="list-style-type: none"> Morning Preliminaries Presentation of outputs Next Steps Closing 	<p>Mrs. Josebel Lasconia Guihulngan City</p> <p>Division Supervisors/Focal Persons</p> <p>Gilda G. Bancog EPS, R7</p> <p>Dr. Felipa Mantos EPS, Bogo City</p>
12:00-1:00	LUNCH BREAK	
1:00-5:00	HOME SWEET HOME	